

# Regional Institute of English, Chandigarh Administration Chandigarh

<http://www.rieni.org>

**Report: April 2017 – March 2018**



**Regional Institute of English, Chandigarh**

The Institute caters to the ELT needs of Punjab, Haryana, J&K, Himachal Pradesh and Chandigarh and functions within the purview of Chandigarh Administration.

## ***Courses Organized***

**No. of Teacher Trainees Trained: 63**

**No. of Teacher Training Programmes Organized: 3**

**No. of Communication Skills Trainers Trained (College Level): 16**

**No. of Communication Skills Trainers Trained (School Level): 17**

**No. of Post Graduate Students (MA in English) Enrolled: 24**

**No. of College Students Trained in Communication Skills: Approximately 3000**

**No. of School Students Trained in Communication Skills: 60**

## 1. Regular Courses

### a. Postgraduate Certificate in the Teaching of English (PGCTE)

#### 106 PGCTE

106 PGCTE started on 21 Nov 2016 and concluded on 28 Feb 2017. The course is bifurcated in two modes. Face to face or On-Campus mode consists of 5 weeks and online mode or Off-Campus mode, is of 8 weeks. The total number of Participants were 14 including Prospective Teachers and In-service Teachers. The PGCTE Course is aimed at achieving integrated Communicative Competence by training Trainees' in seven modules (Communication skills, Methodology, Action research, Grammar, Phonetics Linguistics and Computer assisted language learning or CALL). The online mode of the course began on 1 Jan 2017 concluded on 28 Feb.

#### No. Of Sessions in 106 PGCTE

Paper	Communication skills	Methodology	Linguistics	Phonetics	Grammar	Research and Reflective practices	CALL	Language Lab
Session	21	23 including Lesson Planning	10	16	13	10	10	23

The CALL module was introduced formally during 102 PGCTE as computer is believed to be the guiding force for all the future projects related to education. In the existing batch a step forward is taken to promote learning through computers by increasing the sessions of CALL. The Participants were trained rigorously in comprehending Moodle, a Platform for Off-Campus mode. The trainees had umpteen opportunities for honing up their language skills i.e. listening, speaking, reading and writing. Various activities were organized during the face to face mode under different papers to enable teachers in delivering requisite methodology for successful teaching-learning.

The module on communication skills is self-contained and exhaustive. Micro-Teaching was organized in the last week of On-campus mode to enhance the pedagogical skills of the Participants. The idea is to achieve a holistic output of the Programme.

The educational trip to Ramgarh Heritage Fort was organized by the Institute (during the face-to-face mode). The Participants had an opportunity to participate in three types of competition (Extemporary speech, Creative writing and Paper reading Competition). Apart from that a session on personal development was organized, which was taken by Ms Amrita Singh, Coordinator Personal Development Program at RIE.

S.No	Activities	Date
1	Paper Reading Competition	25-11-16
2	Creative Writing Competition	2-12-16
3	Extempore Competition	9-12-16
4	Educational tour to Ramgarh Fort	15-12-16
5	Poster Making Competition	16-12-16
6	Micro Teaching	22-12-16
7	Valedictory	23-12-16



## 107 PGCTE

The 107 PGCTE batch started on 24 July 2017 and concluded on 22 October 2017. The course is bifurcated in two modes. Face to Face or On-Campus mode and Off-Campus consists of 3 Months duration. The total number of participants in the 107 PGCTE batch were **24**, including Prospective Teachers and In-service Teachers. The PGCTE Course aims at achieving integrated Communicative Competence by training Participants in seven modules (Communication skills, Methodology, Research & Reflective Practices, Grammar, Phonetics, Linguistics and Computer Assisted Language Learning or CALL). The online mode of the course began on 18 September and concluded on 22 October. The CALL module was introduced formally during 102 PGCTE as computer is believed to be the guiding force for all the future projects related to education. In the existing batch a step forward was taken to promote computer literacy by increasing the sessions of technology.

### No. Of Sessions in 107 PGCTE

Paper	Communication skills	Methodology	Linguistics	Phonetics	Grammar	Research and Reflective practices	Library	Language Lab
Sessions	36	25 including Lesson Planning	15	18	16	12	3	23

The participants were trained rigorously in comprehending Moodle, a Platform for online mode. The trainees had umpteen opportunities for honing their language skills i.e. listening, speaking, reading and writing. The module on communication skills was self-contained and exhaustive. Teaching practice was organized at Government schools at sector 32, in the last week of on-campus mode to enhance the pedagogical skills of the participants. The idea was to achieve a holistic output of the Programme. This was followed by teaching competition for participants. Teaching competition was optional. Participants volunteered for the competition. The participants organised farewell lunch on 15 September (during the face-to-face mode). The Participants had an opportunity to participate in different types of competitions (Extemporaneous, declamation contest on current issues, Creative-writing, Paper-reading and Poster-making and Calligraphy).

The participants also had an opportunity to attend 'Personality Development Session' under the aegis of the Institute and in collaboration with the Personal Development Department. The session turned out to be very productive for the trainees. The participants were also taken for educational tour of Ramgarh fort followed by lunch. The purpose of the Course is to promote Scholastic as well as Co-scholastic aspects. The result of 107 PGCTE Batch has turned to be excellent. The participants have scored very good grades. The success rate is almost cent percent. No drop out during the online mode was reported. The trainees thoroughly enjoyed the two components. The result of 107 has been uploaded on the Institute's website.

S.No	Activities	Date
1	Paper Reading Competition	28-07-17
2	Calligraphy Competition	4-08-17
3	Reiki Session	4-08-17
4	Poster Making	11-08-17
5	Independence Day Celebration	15-08-17
6	Declamation Contest	18-08-17
7	Educational tour to Ramgarh Fort	23-08-17
8	Extempore Competition	25-08-17
9	Creative Writing Competition	1-09-17

**REGIONAL INSTITUTE OF ENGLISH**  
**Chandigarh Administration**  
**Sector 32-C, Chandigarh**  
**107 PGCTE COURSE From 22 July 2017 to 15 SEP. 2017**



**Sitting (Right to Left):** Mr. Chander (Bill Clerk), Mr. Jatinder (Accountant), Ved Prakash (Superintendent), Mr. Gopal Chander Nayak (Ass. Prof), Namrata Parmar (HOD PGCTE), Dr. Vandana Lunyal (Director), Dr. Jyoti Singh (Ass. Prof), Dr. Gunbir Kaur (Prof.), Dr. Preeti Sharda (Librarian), Ms. Poonam (Steno), Ms. Poonam Thakur (participant).

**First Row:** Shefali Bhatia, Nidhi Singh, Amrita Sharma, Neha Vashishta, Deepti Robinson, Meena Kumari, Rosy Mehta, Jyoti, Nisha Tomar, Rajni Talwar, Sukhamrit.

**2nd Row:** Gurpreet Singh, Pardeep Chauhan, Kapil Dev, Sudhir Dangi, Rai Singh, Syed Irfan, Pawan Kumar, Anil Kumar Punia, Imtiaz Ahmed Bhat, Anil Kumar Sharma, Ritu Malik, Tanya Singh

## 108 PGCTE

The 108 PGCTE batch started on 23 October 2018 and concluded on 5 March 2018. The course is bifurcated in two modes. Face to Face or On-Campus mode and Off-Campus mode. Both mode consists of 4 Months duration. After repeated requests by participants to increase the duration of the course, the duration of the course has been enhanced to 4 months instead of 3 months. The total number of participants in the 108 PGCTE batch were **22**, including Prospective Teachers and In-service Teachers. We had 5 participants from Kargil region for whom we made a special provision of staying back for extra month so as to gain more practical and theoretical knowledge. The PGCTE Course aims at achieving integrated Communicative Competence by training Participants in seven modules (Communication skills, Methodology, Research & Reflective Practices, Grammar, Phonetics, Linguistics and Computer Assisted Language Learning or CALL).

No. Of Sessions in 108 PGCTE

Paper	Communication skills	Methodology	Linguistics	Phonetics	Grammar	Research and Reflective practices	Library	Language Lab
Sessions	36	25 including Lesson Planning	15	18	16	12	3	23

The participants were trained rigorously in comprehending Moodle, a Platform for online mode. The trainees had umpteen opportunities for honing their language skills i.e. listening, speaking, reading and writing. The module on communication skills was self-contained and exhaustive. Teaching practice was organized at Government schools at sector 32, in the last week of on-campus mode to enhance the pedagogical skills of the participants. The idea was to achieve a holistic output of the Programme. This was followed by teaching competition for participants. Teaching competition was optional. Participants volunteered for the competition. The Participants had an opportunity to participate in different types of competitions (Extemporaneous, declamation contest on current issues, Creative-writing, Paper-reading and Poster-making and Calligraphy).

The participants also had an opportunity to attend 'Personality Development Session' under the aegis of the Institute and in collaboration with the Personal Development Department. The session on sexual harassment of women was organised during the Course. It was conducted by Ms Manjeet Kaur, a lawyer by profession. The session turned out to be very productive for the trainees.

S.No	Activities	Date
1	Paper Reading Competition	27-10-17
2	Calligraphy Competition	3-11-17

3	Poster Making	10-11-17
4	Personal Development Sessions	13-11-17
5	Declamation Contest	17-11-12
6	Extempore Competition	23-11-17
7	Creative Writing Competition	1-12-17
8	Film Making Sessions	8-12-17
9	Session on Gender Sensitization by Ms Manjeet Kaur	22-12-17
10	Republic Day Celebration	26-01-18

## Regional institute of English(RIE)

Sector 32 C, Chandigarh  
UT Administration

108 PGCTE (23 October 2017 to 5 March 2018)



**Sitting from left to right**-Ms Poonam (Technical Assistant), Dr Preeti Sharda (Librarian), Dr Gopal Chandra Nayak (Assistant Professor), Ms Namrata Parmar ( HOD-PGCTE & Assistant Professor), Dr Vandana Lunyal (DIRECTOR-RIE), Dr Jyoti Singh (Associate Professor), Dr Gunbir Kaur (Professor), Ms Monika Kumar (Assistant Professor), Ms Sarita Tiwari (Lecturer)

**Standing first row from left to right**-Mr Gagandeep (Guest Faculty), Ms Aman (Guest Faculty), Ms Nidhi ( Guest Faculty), Ms Ravinder (Guest Faculty), Ms Ruchita Sharma ( Participant), Ms Rubal (Guest Faculty), Ms Preety Aggarwal(Participant), Ms Madhumita Tamuly (Participant), Ms Jyoti (Participant), Ms Harman preet (Participant), Ms Tanya (Participant),

**Standing second row from left to right**- Mr Dalwinder (Participant), Mr Jagdish Chander (Participant), Mr Asif John (Participant), Mr Dev Raj (Participant), Mr Mohammad Riaz (Participant), Mr Arvind Kumar (Participant), Mr Reyazul Gani (Participant) Mr Beg Ram (Participant), Mr Rakesh (Participant), Mr Anjum Hussain Shah (Participant), Mr Sukhwinder (Participant)

### a. MA in English



RIE is the first institute of its kind that offers utmost flexibility to its MA students in academic choices. We are also the only institute offering Linguistics as a primary subject and not just as an optional choice. Also, after the first year of MA, our students are given the option of working as PD Trainers after completion of M.A. In the month of July the Department of Postgraduate Studies started the 2017-18 session with an intake of **12** students in MA Semester I and **12** students in MA Semester III. Around 60 candidates applied online for the MA English Semester I. Out of these applicants; nearly 20 were selected on the basis of their merit cum interview performance.

**Following activities were done during the session:**

S.No	Date	Event
1.	<b>15 August 2017</b>	<p><b>Independence Day Celebration</b></p> <p>Independence Day was celebrated in the premises of RIE. Dr. Vandana Lunyal, the Director of the institute hoisted the flag in the front lawn of the institute and also planted trees to mark the occasion in a meaningful manner. A total of twenty fruit and flower trees were planted by all of the member's present including DRIE, faculty, office staff and the students. DRIE emphasized that the maintenance and conservation of environment is one of the most important challenges in the current climate situation and RIE commits itself to do the maximum in this direction both by protecting the existing flora and also planting new trees in the campus with the help of students and staff.</p>
2.	<b>16 August 2017</b>	<p><b>Extension Lecture</b></p> <p>Department of Postgraduate Studies organized an extension lecture on the subject "Raymond Williams: Marxism and Culture". Dr. Mohinder Singh, Assistant Professor, Centre for Comparative Politics and Political Theory, Jawahar Lal Nehru University, New Delhi, was invited to deliver the lecture. An expert in the subjects like Political Thought and Theory: India, Western, Global South; History of political concepts in modern India, Dr. Singh traced the history of terms like civilization and culture in the context of the world</p>

		<p>history in general and India in particular to understand such concepts in the light of its contemporary usage. He deliberated upon the role of Raymond Williams to critique and revise the concept of economic determinism of social relationships and culture as given in the original Marxist theory to include the role of art and artist in the purview of creative labour. He gave extensive instances from history to illustrate how arts like literature mediate effectively to shape up the perception of masses about politics and culture.</p> <p>The students of MA English and the faculty attended the lecture and engaged with the resource person in the interactive session following the lecture.</p>
3.	<b>18 September 2017</b>	<p><b>Hindi Diwas Celebration</b></p> <p>A slogan writing and essay writing competition was organized for MA students to mark Hindi Diwas Fortnight. The competition was organized with the objective of making the students acquainted with the tradition of Hindi Language and Literature so that they can enrich themselves with the understanding and knowledge of their native great tradition vis-à-vis European literary tradition.</p>
4.	<b>19 September 2017</b>	<p><b>Fresher's Party</b></p> <p>A Freshers' party was organized by the students of MA II to welcome their juniors at RIE. The objective of the event was to extend formal welcome and to inculcate a sense of belongingness towards the institute in the hearts of the new students. The students of second year with the guidance of the teachers made appreciable efforts to make the event successful. Many cultural events like Dance and poetry recitation were performed by the students. The gathering was formally addressed by the Director, Dr. Vandana Lunyal. The Head of the Department, Dr. Gunbir Kaur also welcomed the freshers and appreciated the efforts of the second year</p>

		students. All the students, faculty, office staff and the non teaching staff joined the event.
5.	<b>20-24 September 2017</b>	<p><b>Panjab University Youth and Heritage Festival</b></p> <p>Students of MA I and II participated in Panjab University's 59<sup>th</sup> Zonal Youth and Heritage festival held at Government College of Commerce and Business Administration, Sector 50, Chandigarh in various items like Collage Making, Poetry recitation, Debate, Creative Writing, Mehndi, Poster making, Essay Writing, Elocution, Quiz and Photography. Dr. Vijaya Singh and Dr. Gopal Chandra Nayak were the contingent in-charge for the event. Total 14 students took part and won the following prizes:</p> <ol style="list-style-type: none"> <li>1. Khusdev Arora: Second Prize in Debate.</li> <li>2. Aakriti Sharma: Second Prize in Creative writing-Poetry</li> <li>3. Ashna Ghai: Third Prize in Poem recitation.</li> </ol>
6.	<b>25 September 2017</b>	<p><b>Lecture on Spoken Tutorial by an IIT Mumbai representative</b></p> <p>Er Tanvir Singh, an authorized representative of IIT Mumbai conducted a training session on SELF (Spoken Tutorial based Education and Learning through Free FOSS study). The Spoken Tutorial Project is about teaching and learning a particular FOSS (Free and Open Source Software) like Linux, Scilab, LaTeX, PHP &amp; MySQL, Java, C/C++, LibreOffice etc. via an easy Video tool - Spoken Tutorials. SELF is a distance education method. Once one gets started any student or faculty can master the FOSS and also get certificate from IIT, Silver/Learner's and Gold/Completion (based on clearing an assessment test). The resource person explained the way how the faculty, students and other interested people can register themselves for the</p>

		courses at the site of IIT Mumbai. Students of MA I and MA II and the faculty members attended the tutorial.
7.	<b>22 October 2017</b>	RIE has subscribed E-books for its library through EBSCO. EBSCO provides tutorials for customers to learn more about its products. In the current session library, users were given an overview of the features of the EBSCO host interface. They were given training about how to login in the EBSCO host through User ID and Password. They were also taught about how to create a Basic Search using EBSCOhost. Resource person demonstrated how to use Advanced Searching on the EBSCOhost interface with the Guided Style Find Fields. Users were told about the method through which they can use the inbuilt International Bibliography formats and how to print the required pages. The session was attended by 45 library users (Faculty Members, MA Students, CPD teacher trainees and PGCTE trainees).
8.	<b>30 October 2017</b>	<b>Run for Unity</b>  On the occasion of National Unity Day marking the birth anniversary of Sardar Vallabh Bhai Patel, a unity run of 1.5 km at Sukhna Lake was organized by Chandigarh Administration. About 2000 people including students of various government institutions took part in the run. Students of MA I and II, the trainees of current PGCTE Batch took part in the run. Mrs. Sarita Tiwari and Dr. Gopal Chandra Nayak from the faculty of RIE also joined in the run.
9.	<b>9 November, 2017</b>	<b>Participation in Quiz</b>  Aarushi Pawar of MA I participated and won the first prize in the Quiz on the topic of 'Legal Rights of

		Women' held at Government College of Commerce and Business Administration Sector 50, Chandigarh.
10.	<b>July-November 2017</b>	<p><b>Film Screenings</b></p> <p>Dr. Vijaya Singh curates film screenings regularly at RIE. Eight films namely <b>Factory</b> by Rahul Roy, <b>Jai Bhim Comrade</b> by Anil Patwardhan, <b>Ambedkar Part I</b> by Jabbar Patel, <b>Ambedkar part II</b>, Troy part I by Wolfgang Peterson, <b>Troy part II</b>, <b>Oedipus Rex</b> by Pier Paulo Pasolini and <b>L'etranger</b> by Luchiono Visconti were screened for MA students.</p>
11.	<b>5 February 2018</b>	<p><b>Extension lecture on Interface between Literature and History</b></p> <p>An extension lecture was organized for the students of MA on the topic of "Interface between Literature and History" on 5 February 2018 from 11am to 1:00 pm.</p> <p>Prof. Ishwar Dayal Gaur, Professor of History, Multi Disciplinary Research Centre, Department of Evening Studies, Panjab University, Chandigarh delivered the lecture. Prof. Dayal recounted many anecdotes from the cultural history of Punjab particularly to highlight the fact that history and literature resonate in the narratives of each other expanding the scope of both literature and history as disciplines. Prof. Dayal emphasized that in a multilingual and multicultural state like India, it is very important to have the plural narratives of history so that all the identities can get due representation in the history.</p>

12.	<b>8 March 2018</b>	<p><b>Extension lecture on Sigmund Freud's theories of the unconscious and Carl Gustav Jung's concept of the archetype</b></p> <p>An extension lecture on Sigmund Freud's theories of the unconscious and Carl Gustav Jung's concept was organized by RIE for the students of MA on 08.03.2018 from 11am to 1:00 pm. Dr. Neelam Rathee, Department of Psychology, Postgraduate Government College for Girls, Sector 11, Chandigarh delivered the lecture. Dr. Rathee briefly introduced Freud and discussed psychoanalysis including concepts like 'Id', 'Edo' and 'Superego', and the defence mechanisms- repression, denial, regression, reaction formation, projection, sublimation, displacement, rationalization, undoing, distortion. She also discussed Freud's psycho-sexual stages (oral, anal, phallic, latency and genital), and Jung's concept of 'collective unconscious' and archetype. The session was interactive and lucid.</p>
13.	<b>8 March 2018</b>	<p><b>International women's day</b></p> <p>International women's day was celebrated at Regional Institute of English, Chandigarh on 08.03.2018. from 1:30pm to 3:00 pm. Faculty and students of the Institute participated in the event. The day celebrated the contributions made by women in different fields. Each participant narrated his/her personal experience how his/her mother/sisters/other women in the family has/have played crucial roles in the overall</p>

		<p>development of the family. Each personal accounts shared highlighted the feminine strength, resilience, cooperation which contributed towards the larger happiness. Participants also made posters, rangoli, wrote slogans and made several items of food to celebrate the event.</p>
14.	<b>27 March 2018</b>	<p><b>Lecture on sexual harassment at work place and Vishakha guidelines</b></p> <p>A lecture on sexual harassment at work place and Vishakha guidelines was delivered by Mr. Rajwinder Singh Bains, senior advocate, Panjab and Haryana high court, on 27.03.2018 from 1:00 PM to 2:30 PM at Regional Institute of English, Chandigarh. Mr. Bains started the lecture stating that women in the past had been deprived of their rights, and then discussed the nature of sexual harassment in work places and machinery to address the issue. Faculty and MA students of the Institute participated in the event.</p>
15.	<b>6 April 2018</b>	<p><b>Extension lecture on Theatre of the Absurd</b></p> <p>The department of English, RIE, Chandigarh organized an extension lecture on the <i>Theatre of the Absurd</i> for MA English students on 06.04.2018 at RIE from 11am to 1:00 pm. Dr. Somyabrata Chodhury, Associate professor, Department of Arts and Aesthetics, Jawaharlal Nehru, university, New Delhi delivered the lecture. Dr. Chodhury explained the</p>

		<p>multiple possible interpretations/meanings of the term 'Absurd' and illustrated from Samuel Beckett's play <i>Waiting for Godot</i>. The session was lively and interactive. Faculty and students of RIE, students from Panjab University, Chandigarh, and Sanatan Dharma College, Sector 32 Chandigarh, PGGC-42, Chandigarh and faculty and students of PGGCG-11, Chandigarh participated in the lecture.</p>
16.	<b>9 April 2018</b>	<p><b>Campus recruitment drive</b></p> <p>The Regional Institute of English, Chandigarh in collaboration with Azim Premji Foundation, Bangalore held a campus recruitment drive for MA English final year (semester IV) students on 09.04.2018 at RIE, Chandigarh. Twenty eight students from RIE, Panjab University, Chandigarh, and MCM DAV College, Chandigarh participated in the recruitment drive. The recruitment process included interaction with the students, written test which will be followed by interview at a later stage. Those recruited will receive a gross salary of Rs. 28, 000 and are expected to join in July 2018. The recruited students/associates will help in improving teaching practices, developing learning materials for children and in conducting research on issues related to classroom teaching-learning processes across six states and one union territory (Rajasthan, Uttarakhand, Karnataka, Chattisgarh, Madhya Pradesh, Andhra Pradesh and Puducherry)</p>



**b. RIE Continuous Professional Development (RIE CPD)**

**Eight Week Certificate Course in Teaching English to Young Learners 2017-18(July 2017-February 2018)**

Eight Week Certificate Course in Teaching English to Young Learners was introduced at RIE in the year 2016-17. The Eight Week Certificate Course is in continuation to the aforesaid programme towards capacity building of teachers in teaching English. The Eight Weeks are divided into informational sessions, Proficiency Sessions, Methodology: Activity based and demonstration, Designing Units & Technology. The last day of every week is devoted to practical sessions of Teaching Practice at Government Model Senior Secondary School-32. The Programme is aimed at improving ELT skills of English teachers. In the session 2017-18, the institute trained primary teachers of classes III and IV. This programme runs every year for different levels.

A per the format of the programme, the same set of teachers continue to attend the programme for eight weeks.

**Total Number of registered participants for the session 2017-18 were 18. 11 General, 4 OBC, 3 SC.**

No of Participants	OBC: 4		SC: 3		General:11	
	Male	Female	Male	Female	Male	Female
18	1	3	2	1	-	11

**Objectives:**

- To impart practical, innovative ideas for teaching English based on eclectic approach of teaching.
- To give teachers an opportunity to share successful teaching practices, ideas and improve their communication Skills

The CPD programme helps the teachers to manage their own development on an ongoing basis. Its function is to help the teachers' record, review and reflect on what they learn. It's not a tick-box document recording the training they have completed. It's broader than that.

### **Characteristics of RIE CPD:**

- Continuous – professionals should always be looking for ways to deal with new challenges and improve their performance
- The Responsibility of the individual teacher – who identifies his or her own needs and how to meet those needs
- Evaluative rather than descriptive – so that the teacher understands the impact of the activity

### **The key features of the RIE CPD**

- Be self-directed: driven by the teacher and not the resource person
- Focus on learning from experience, reflective learning and review
- To help the teachers in the development of goals and objectives
- To help them become autonomous learners themselves
- To improve classroom instruction and classroom language
- To help teachers build professional relationships, sharing and learning from each other and improve communicative competency:

### **d. RUSA Programmes**

#### **Two day training programme on ‘Digital Library and Information Management’ under the aegis of RUSA, UT, Chandigarh**

The Institute organized a Two Day Training Programme on ‘Digital Library and Information Management’ under the aegis of RUSA, UT, Chandigarh on 20th and 21st July, 2017 for the Library Professionals working in College/State Libraries of Chandigarh. Total registration for the event was 46. The workshop was inaugurated by the Director of the Institute, Dr Vandana Lunyal. She spoke on the need for digitization by libraries. Many Issues related to digital libraries were taken up by the resource persons. The course aimed at being an interactive learning experience to enhance the competencies of the library professionals in digital library skills. During the training programme, the participants were given hands on training in developing an android application for RSS feeds and creating Blogs. Their queries regarding digitization of libraries were also addressed by the resource persons. During the programme the need for user centred services and implementing RFID in libraries and continuous professional development of libraries through MOOCs was highlighted. The sessions were well received and need for more such courses were entrusted. The Valedictory Session was presided over by Professor Dilip Kumar from Post-Graduate Government College for Girls, Sector 42 ASPD RUSA. He enlightened the audience about RUSA and spoke on the positive effects that RUSA is going to have on higher education.



## **2. Project Based Courses**

### **a. RIE Certificate Course in Personal Development**

RIE Certificate in Personal Development (PD) is a 100 hour training module to develop skilled professionals for the industry. The course aims at imparting training in English Communication Skills, Interpersonal Skills, and Computer Skills to job seekers thereby enhancing their employability skills. At this stage, doorstep education model has been adopted.

#### **General Objectives:**

- To enhance students' employability skills for placement in job sectors
- To provide job sectors with well-trained human resource
- To groom student' personality for better social integration

#### **Specific Objective:**

- To impart training to students to improve communication skills
- To give exposure to students in soft skills
- To provide career counseling and guidance to students
- To extend training to students on computer skills

The 'RIE Certificate Course in Personal Development' commenced on 7 September 2017 with the joining of Trainers for the session 2017-18. Various topics under the programme were discussed between September 7 and 15, 2017, after which the trainers reported to the allocated colleges under Chandigarh Administration.

A total number of 3697 students enrolled in the programme from the five government colleges of Chandigarh.

Sr. No.	Name of the College	Number of enrolments
1.	Post Graduate Govt. College for Girls, Sector-42	1075
2.	Post Graduate Govt. College for Girls, Sector-11	1084
3.	Post Graduate Govt. College, Sector-46	548
4.	Post Graduate Govt. College, Sector-11	890
5.	Government College of Commerce and Business Administration, Sector-50	100

The programme aims to condition the skills of the would-be graduates, and at the same time provides impetus to the reflection on seeking the true knowledge of one's self. To make the teaching sessions more efficient, distinct activities were carried out to instruct and keep the participants engaged and encouraged. The participants were made self-efficient by boosting the confidence through the well-structured lesson plans covering myriad topics such as goal setting, time management, and using creative and critical techniques to overcome any barriers in the path of success. Effective Presentation in Interviews along with Public Speaking Skills was polished through familiarisation with the correct pronunciation and usage of stress and voice modulation, and body language as per the requirement of time.

From attire to presenting one's CV or Resume and answering the questions effectively, along with building up of teams, leadership skills and social skills such as –paying and receiving compliments, asking questions and directions etc. were also given attention to encourage and motivate the participants.

The examination was conducted on 6<sup>th</sup> April in PGGCG-42, PGGCG-11 and PGGC-46, 11<sup>th</sup> April in GCCBA-50, and 16<sup>th</sup> April in PGGC-11 and results were announced on 27<sup>th</sup> April 2018 in all the colleges.

The members under the programme were officially relieved on 27 April 2018.

Under Personal Development Programme a seminar was organized called '**Seminar on Careers in the 21<sup>st</sup> Century**' by Regional Institute of English in collaboration with the Govt. Colleges across Chandigarh to build Professional and Academic Job Opportunities in India and abroad' between 10<sup>th</sup> and 12<sup>th</sup> January 2018. DRIE- Dr. Vandana Lunyal along with HOD-PD, Dr. Jyoti Singh welcomed the chief speakers Dr. Jayanti Ghose and Mr. Sandip Ghose to enlighten the students of 'RIE 100 Hour Certificate Course in Personal Development' about the infinite positions available to choose from, after earning the undergraduate, post-graduate and vocational degrees and diplomas. The participants from humanities, commerce, science, computer applications and other disciplines, exhibited outstanding enthusiasm and alacrity throughout the talk to shape it into an engaging and thought provoking session. The speakers

also briefed the participants regarding the statistics calibrated in terms of viability as per the increasing demand and growth of specific positions in the job-market. Few activities were conducted to apprise and test specific skills employers look for in the job-seekers. The sessions were concluded by motivating and addressing the doubts and queries of the participants.

**b. Punjab Skill Development Mission (PSDM)**

A unique collaboration between Regional Institute of English and Punjab Skill Development Mission to improve non-domain skills of the participants empaneled under the programme. More than 70 trainers have been trained under this programme in personal development and communication skills. The need analysis of this programme was done in August 2017. Subsequently a course was designed under the visionary leadership of Dr Vandana Lunyal for organizing and executing the programme. The aim of the programme is to train master trainers for advanced and basic level who will further be allocated centres for training students enrolled in those centres. The master trainers are empaneled only after facing written test and interview by a panel. The training for the non-domain skill takes place at the Institute for 5 days. More than 5 training of teachers (TOTs) have taken place till date. Once the trainers complete the training, the institute certifies that they are eligible for training students at various centres of PSDM across Punjab. The institute has designed the teaching learning material (TLM) for the master trainers and trainees. The commencement of training at the allocated centre is followed up by a visit to see the cascading effect of training. The visit by the faculty is organized by the Institute.

**i. Comprehensive Computer Aided Language Learning Programme for the Government Schools of Chandigarh**

## **(11<sup>th</sup> Batch)**

A Computer Aided Language Learning programme was held for the students of classes 8, 9 and 10 from 01-30 June during the summer vacation. The objectives of the programme were to impart Computer Skills and to improve their basic Communication Skills. The course was conducted with the aim to bridge the gap between teaching and learning. The target group for the programme was Govt. school students of GMSSS-33 and GHS-32. The focus of the programme was to introduce the students to Computer Literacy and make them adept in using tools like Microsoft Word, Microsoft Power Point and Internet. Apart from these applications, students were given hand-on practice in using everyday communication. Students were exposed to various formal situations where it was imperative for them to use authentic language. The students were also provided with a conducive environment where they could share their inhibitions about language learning. The programme was goal oriented and was designed keeping in consideration the inadequacies of everyday classroom learning. The students were provided with an opportunity where they could participate in activities like, role plays, picture description, storytelling, spin a tale and word games. The aim of the course was to provide a natural environment where language learning skills was the preferred outcome. To promote the initiative of Language learning and to reach out to all the strata of society, Institute made arrangements to provide students with academic-financial assistance in the form of a stationery kit containing essential stationery items and refreshments for the days the students undertook these classes. On the concluding day, some of the students presented their work in the form of a Power Point Slide Show and Microsoft based Website while others gave speeches to encourage their peers towards striving for excellence in education. The programme was conducted at the Institute's Language Lab with a batch of 60 students.



### **3. Human Resource Development**

#### **a. Door Step Education**

- Dr Vandana Lunyal was invited to give a guest lecture to the teachers pursuing “Refresher Course for TGT’s (English) at Navodya Vidyalaya, Sector 25, Chandigarh. She conducted two workshops, on ‘Phonetics and Phonology’ and other on ‘Vocabulary Building’ .
- Dr Jyoti Singh was invited to give a guest lecture to the teachers pursuing “Refresher Course for TGT’s (English) at Navodya Vidyalaya, Sector 25, Chandigarh.
- Ms Namrata Parmar was invited to give a guest lecture to the teachers pursuing “Refresher Course for TGT’s (English) at Navodya Vidyalaya, Sector 25, Chandigarh. She conducted sessions on prose analysis.

#### **b. Professional Achievements of Faculty**

##### **Dr Vandana Lunyal**

Nominated member of advisory council of Ambedkar University , Delhi. She was invited for deliberations on Centre for English Language (CELE) and Strategic palnning.

##### **Dr Gunbir Kaur**

1. Re-designated to the long awaited post of Professor in 2018 w.e.f. 2015
2. Was selected as a member of Editorial Board of the Journal of English Literature and Language (JELL)ISSN 0975-6930.

##### **Dr Jyoti Singh**

### **Dr Vijaya Singh**

1. Invited to deliver a talk on her book **Level Crossing** at Ashoka University on 19/04/2018
2. Invited to deliver a lecture “New perceptions, new subjectivities: railways and cinema as carriers of Modernity at Orientation programme) faculty development) At Dev Samaj College Ferozepur on 23/04/2018
3. Read a Paper – Laughter as an Algorithm of Dissent: Harum, Scarum Saar and Other Stories -16/03/2018 at CHASONG-15 -16<sup>th</sup> March 2018, Panjab University Chandigarh
4. Delivered three lectures on How to read a Film at Dev Samaj College Ferozepur, Panjab on 25/04/2017 and 26/04/2017

### **Mr. Gopal Chandra Nayak**

1. Awarded PhD (English Language Education) from The English and Foreign Languages University, Hyderabad. Title of the thesis is *Teacher Preparation for L2 Teaching in the Two-year Bachelor of Education Programme*
2. Participated in the 1st Refresher Course in *English Language, Literature and Culture* conducted by Human Resource Development Centre, Jawaharlal Nehru University, New Delhi from 08.01.2018 to 02.02.2018 and obtained grade ‘A’
3. Attended the workshop for developing curriculum content for English and Communication Skills for engineering students organized by National Institute of Technical Teachers Training and Research, Sector 26, Chandigarh on 05.04.2018



4. Attended a capacity building workshop on *Research Ethics, Plagiarism, and Quality research paper* at Postgraduate Government College for Girls Sector 11 on 18.11.2017
5. Attended a ‘Hands on training workshop on Government e-Marketplace (GeM)’ under the aegis of state project directorate ( RUSA), Chandigarh at PGGCG, Sector-11, Chandigarh on 09.05.2017
6. College cluster workshop on e-learning – Massive Open Online Courses (MOOCs) under the aegis of state project directorate (RUSA), Chandigarh at PGGCG, Sector-11, Chandigarh on 05.05.2017

### **Ms. Namrata Parmar**

- Received Certificate for PGDTE Course from EFLU, Hyderabad.
- Completed Advanced Certification in ELT from University of Oregon, USA, 2018.
- This advanced course consisted of four components. Each component consists of four weeks. The four components were communicative competence, methodology, critical thinking and Action Research. This comprehensive course took almost one year to be completed. This course was awarded as a scholarship. The course was successfully completed.

- **Ms. Monika Kumar**

### **Ms Sarita Tiwari**

### **Dr Preeti Sharda**

1. Coordinated for one Day National Seminar “Libraries of the future” jointly organized by Chandigarh Librarians’ Association (CLA) with Dev Samaj College for Women, Chandigarh on 8<sup>th</sup> December 2017.
2. Coordinated for two-day training programme on “Digital Library and Information Management”. The programme was organized by the RIE under the aegis of RUSA from 20-21- July 2017.
3. Delivered Lecture on 9<sup>th</sup> March 2018 on Technical Processing and Useful Websites for Library Professionals three-day DoPT Sponsored Training Programme on “Library Management” at MGSIPA in Jaalandhar from 7<sup>th</sup> - to 9<sup>th</sup> December 2018.

4. Delivered Lecture on 22nd December 2017 on the theme Technical Processing and Useful Websites for Library Professionals at three-day DoPT Sponsored Training Programme on “Library Management” at MGSIPA in Chandigarh from 20th - to 22nd December 2017 .
5. Conducted a One and half hour workshop on “Internet as a Tool for Literature Searching” in Three-day Workshop in Information Technology in Libraries at *Divisional Training Centre, Panchkula* on 02-04 August 2017
6. Conducted a One and half hour workshop on “Developing Application” on 2 August 2018 in Three-day Workshop in Information Technology in Libraries at *Divisional Training Centre, Panchkula* on 02-04 August 2017
7. Attended Five-Day Training Programme on “Library Automation using GSDL: Basic from 29 January to 2 February 2018 at NTTTR, Sector 26, Chandigarh.
8. Participated in RUSA One Day Training Workshop on “Fund Tracking for Institutions of Chandigarh” held at Sri Guru Govind Singh College, Sector 26, Chandigarh on 24 May 2017
9. Participated in RUSA One Day Training Workshop on “E-Learning – Massive Open Online Course (MOOC)” held at PGGC-11, Sector 11, Chandigarh on 5 May 2017

## **Publications**

**Dr. Vandana Lunyal**

**Dr Gunbir kaur**

**Dr Jyoti Singh**

**Dr Vijaya Singh**

**Dr Gopal Chandra Nayak**

**Ms Namrata Parmar**

**Ms. Monika Kumar**

**Ms Sarita Tiwari**

**Dr Preeti Sharda**

- Module in INFLIBNET: EPGpathashala: Academic Libraries Institutional and social context of academic libraries extension work <http://epgp.inflibnet.ac.in/ahl.php?csrno=21>
- Edited Book: Chief Editor: Libraries of the Future, Mohali: Kanchi Publications, 2017. ISBN: 978-81-933687-4-9
- Article: Creating Andriod Application in Libraries of the Future, Mohali: Kanchi Publications, 2017. pp. 168-174. ISBN: 978-81-933687-4-9

#### **4. Other Activities**

Director