

# Regional Institute of English, Chandigarh Administration Chandigarh

<http://www.rien.org>

**Report: April 2016 – March 2017**



**Regional Institute of English, Chandigarh**

The Institute caters to the ELT needs of Punjab, Haryana, J&K, Himachal Pradesh and Chandigarh and functions within the purview of Chandigarh Administration.

## ***Courses Organized***

**No. of Teacher Trainees Trained: 32**

**No. of Teacher Training Programmes Organized: 24**

**No. of Communication Skills Trainers Trained (College Level): 17**

**No. of Communication Skills Trainers Trained (School Level): 36**

**No. of Post Graduate Students ( MA in English) Enrolled: 34**

**No. of College Students Trained in Communication Skills: 3639**

**No. of School Students Trained in Communication Skills: 4886**

## 1. Regular Courses

### a. Postgraduate Certificate in the Teaching of English (PGCTE)

The 105 batch of PGCTE course began on 25 July and culminated on 24 October with a batch of **18** teacher trainees comprising of 10 government in-service teachers and 8 would-be teachers, followed by 106 batch of PGCTE course which began on 21 November and culminated on 28 February with a batch of **14** teacher trainees comprising of 12 government in-service teachers and 2 would-be teachers. The course was bifurcated into two modes. Face to Face or On-Campus mode consists of 5 weeks and online mode or Off-Campus mode is of 8 weeks. The Course aimed at achieving integrated Communicative Competence by training Participants in seven modules (Communication skills, Methodology, Research & Reflective Practices, Grammar, Phonetics, Linguistics and Computer Assisted Language Learning or CALL). The CALL module was introduced formally during 102 batch of PGCTE as computer is believed to be the guiding force for all the future projects related to education. In the following batches a step forward was taken to promote computer literacy by increasing the sessions of CALL. The participants were trained rigorously in comprehending Moodle, a Platform for online mode. The trainees had umpteen opportunities for honing their language skills i.e. listening, speaking, reading and writing. The module on communication skills was self-contained and exhaustive. Micro-Teaching was organized in the last week of on-campus mode to enhance the pedagogical skills of the participants. The idea was to achieve a holistic output of the Programme. Extensive use of the language lab, computer and library resources was incorporated along with reflective practices for a comprehensive assessment.



<b>Activities of 105 PGCTE Batch</b>	
29 July	Paper-reading competition
5 August	Creative-writing competition
8 August	A talk by Prof. Charles Massy on “Methodology of Teaching English”
12 August	Extemporaneous declamation
19 August	Poster-making competition
25 August	One day educational trip
<b>Activities of 106 PGCTE Batch</b>	
25 November	Paper-reading competition
2 December	Creative-writing competition
9 December	Extemporaneous declamation
15 December	One day educational trip to Ramgarh Heritage Fort
16 December	Poster-Making competition



### b. MA in English

RIE is the first institute of its kind that offers utmost flexibility to its MA students in academic choices. We are also the only institute offering Linguistics as a primary subject and not just as an optional choice. Also, after the first year of MA, our students are given the option of working on part-time basis with RIE’s C-TOSS program without disturbing their classes. In the month of July the Department of Postgraduate Studies started the 2016-17 session with an intake of **14** students in MA Semester I and **17** students in MA Semester III. Around 60 candidates applied online for the MA English Semester I. Out of these applicants; nearly 20 were selected on the basis of their merit cum interview performance. In MA II, in addition to our old students of MA I, 3 students from other prestigious institutes got admitted to our Institute.

**Following activities were done during the session:**

<b>Date</b>	<b>Event</b>
4 April	Cultural Show for the NAAC Peer Team was organised at the Institute. The students of MA staged a one act play, Dance-Drama, Bhangra, Giddha and sang songs. More than 120 people witnessed this programme.
18-22 April	Dr. Sunita Patnayak, Associate Professor, DAV College, Sector 10, conducted extension lectures (British Drama) for students of MA I on T S Eliot's <i>Murder in the Cathedral</i> and Tom Stoppard's <i>Rosencrantz and Guildenstern are Dead</i> .
26 April	A Farewell Party cum cultural show was organized by the students of MA I for the students of final year. The MA students presented a cultural show comprising of dance, drama and songs.
8 August	A talk was delivered by Prof. Charles Massy to the students. Dr. Massy is a famous figure in the world of linguistic science. He lectured the audience on "Methodology of Teaching English". He introduced the students to the basics of pedagogy in a multilingual state like India.
30 August	A lecture on "Menace Child Labour" was delivered by Prof. Kamlesh Mohindroo, former Head of the Department of Psychology, Government College for Women, Patiala. She began her talk with the connotations of childhood and then illustrated the current bleak scenario of happy childhood in India. She motivated the students to try to end this menace fearlessly.
5 September	Teachers' Day was celebrated at the Institute with full zeal and enthusiasm .The program started with paying tribute to Dr. Radhakrishnan followed by the cultural program including Dance, Music and poetry recitation by the students.
18-24 September	A week long symposium was conducted in the class of MA II in the paper of <i>Indian Writing in English</i> . All the students presented research papers on the prescribed poets like Imtiaz Dharker, Agha Shahid and A K Ramanujan. The objective of such activity was to in-doctrine research skills in the students and a hand on experience on how to present and organize the textual information and knowledge as per the need of examination.
28 September	MA students were taken to watch the film 'Pink' at Piccadilly Square Mall Sector 34, Chandigarh. Known for continuing the discourse on women's freedom and to create awareness among women about their rights, the film proved to be a good visual medium to understand the complexity of social structures of patriarchy and the subjugation of women by the ideology.
2 October	Two students of MA I, Ms. Manisha and Ms. Vandana participated in a quiz competition organized by the Department of Gandhian Studies, Panjab University. The quiz was based on the autobiography of Mahatma Gandhi <i>My Experiments with Truth</i> .
4 October	A lecture on "Understanding Russian Culture" was delivered by Professor Olga, the Deputy Dean of Moscow State University. She spoke about the similarities between the ideology of Russians and Indians. She explained how Russians respect Indians and how Russian writers have written accounts of their journeys to India. She gave examples of writers like Dostoyevsky, Pushkin and Chekov. She explained in detail the Russian Political Culture and its influence on literature and art. She elaborated the discrete history of Russia in a lucid manner. She then highlighted various aspects of Russian policies and how their subjects are built on love and trust and not law. She concluded the talk with an agenda of making the world multi-polar.

24 October	Students participated in one day workshop on <i>Exploring cultural diversity through literature</i> . Chintan Girish Modi, a writer, educator, researcher and workshop facilitator of international repute conducted the workshop.
9 November	<p>In accordance with directions issued by the Government of India, the staff and students of the Institute took the "Integrity Pledge" as part of celebration of the vigilance week. The purpose of this exercise is to enlist commitment of the citizens so as to behold the highest standards of ethics and moral values.</p> 
25 November	<p>In accordance with directions issued by Director Higher Education, Chandigarh Administration, Constitution day was celebrated at the Institute. The Preamble was read out and an oath was administered to the staff and students on this occasion that they will uphold the dignity and sanctity of constitution. The principles incorporated in the Preamble were highlighted during the ceremony.</p> 
15-16 November	<p>Dr. Prasanta Chakravarty, Associate Professor, Department of English, University of Delhi , who has done extensive work on Old English period and holds a PhD from SUNY, Buffalo, delivered a series of extension lectures on:</p> <ul style="list-style-type: none"> <li>• Lyric poetry and its expansive possibilities. ( Lyric Poetry: the Career of a Concept)</li> <li>• Renaissance poetic scene with particular reference to William Shakespeare, Donne and Andrew Marvell.</li> </ul> <p>Around 50 students and the faculty from the Institute and other local colleges took part in the lectures.</p>
25 January 2017	<p>In accordance with directions issued by the Election Commission of India, New Delhi, the 7<sup>th</sup> National Voters' Day (NVD) was celebrated at the Institute. The oath was administered to the students on the occasion.</p>

	
26 January 2017	<p>The 68<sup>th</sup> National Republic Day was celebrated at the Institute. Despite rain, the tricolour hoisting ceremony was carried out in the presence of staff and students. Dr. Vandana Lunyal, the Director of the Institute, exhorted the students to be ethical in their conduct in all spheres of life. Sweets were distributed to all those who were present on the occasion.</p> 
30 January - 3 February 2017	<p>Students participated in a five day Basic Film-Making Workshop. Mr. Tuhinabha Mazumdar, an independent filmmaker and Associate Professor of Direction at Film and Television Institute of India, Pune, along with Mr. Shrikant Agawane, a documentary filmmaker and ex- faculty, FTII, Pune, conducted the workshop. Students learned the basics of filmmaking and film appreciation from the observations they were required to make during exercises such as Blind -walk, observation/ Actuality report, and visualizing.</p>
06 March 2017	<p>Students attended a one day workshop on “Academic And Job Prospects for Postgraduate Students in English”. The workshop was conducted by Ms. Jayanti Ghose, a Career and Education Consultant.</p>
March 8, 2017	<p>International Women's Day was celebrated at the Institute. The Director, Dr. Vandana Lunyal, addressed the students of MA English on how women through striking a balance between their professional aspirations and the family and other social commitments can empower all women of the world. Dr. Jyoti Singh, head of the department also spoke for the rights of women. Other faculty members also expressed their views about how through self determination women can lead a life of self worth and value. Students from both first and the final year presented poems and songs to mark the occasion. An exhibition on women writing was also organised in the library to commemorate the women who had struggled hard to awaken the women and men about the rights of women.</p>
29 March 2017	<p>Lecture on “Unmasking Public Face of Private Violence” by Dr Samarjeet Sahota</p>

### c. RIE Continuous Professional Development (RIE CPD)

The Institute has been conducting one-to-five days of short training programmes for teachers of UT Administration. During these programmes, it was observed that the teachers who have done their Diploma in Education, lack in practical training and do not possess appropriate communication skills. In short programmes, the teachers do not get enough time to hone their skills and reflect upon their strengths and weaknesses. In order to make the training programmes effective, the teachers need continuous professional support.

Keeping this in mind, Dr Vandana Lunyal, Director RIE has come up with a new model of a staggered CPD course to keep the participants of inservice training programmes oriented with the course content without keeping them away from their classes for a long time at a stretch. RIE Continuous Professional Development (RIE CPD) was developed and introduced by the Dr Vandana Lunyal to be organized in a staggered manner over the year from July to January 2017. The staggered model developed by Dr Lunyal has been kept under the umbrella of Continuous Professional Development and has been developed with a framework through which teachers can progress and improve their teaching skills, behaviour and knowledge continuously over a period of time. In this way, the areas of development teachers might need to focus on can be easily identified and worked on. This kind of training can deliver a deeper understanding of what it means to be a professional, along with a greater appreciation of the implications and impact of one's work.

**RIE CPD** is meant for continuing education to maintain knowledge and skills. It refers to the process of tracking and documenting the skills, knowledge and experience that the teachers gain both formally and informally as they work, beyond any initial training. It's a record of what they experience, learn and then apply. The term is generally used to mean a physical folder or portfolio documenting the teacher's development as a professional. Developed by Dr Lunyal, the programme is being effectively executed by the RIE faculty. Before the beginning of the week long trainings, the course content, materials to be used, the time table, methodology to be used for the week is discussed with the faculty for smooth execution.

### **Objectives:**

- To impart practical, innovative ideas for teaching English based on Eclectic Approach of teaching.
- To give teachers an opportunity to share successful teaching practices, ideas and improve their Communication Skills

The CPD programme helps the teachers to manage their own development on an ongoing basis. Its function is to help the teachers' record, review and reflect on what they learn. It's not a tick-box document recording the training they have completed. It's broader than that.

### **Characteristics of RIE CPD:**

- Continuous – professionals should always be looking for ways to deal with new challenges and improve their performance
- The Responsibility of the individual teacher – who identifies his or her own needs and how to meet those needs
- Evaluative rather than descriptive – so that the teacher understands the impact of the activity

## **The key features of the RIE CPD**

- Be self-directed: driven by the teacher and not the Resource Person
- Focus on learning from experience, reflective learning and review
- To help the teachers in the development of goals and objectives
- To help them become autonomous learners themselves
- To improve classroom instruction and classroom language
- To help teachers build professional relationships, sharing and learning from each other and improve communicative competency:
  - Listening, Speaking, Reading, Writing and Grammar.

The pioneer programme was divided in two batches, in which **30** teachers teaching English to class 1 were deputed from different schools of Chandigarh. Each training week, teachers got an assignment which was to be completed and submitted in the subsequent training week. The sixth week was completely devoted to assessment of the trainees via teacher's portfolio and presentations. The Institute faculty evaluated teacher performance after the completion of the course and submitted the evaluation to the Department. A certificate of excellence was given to four participants after the completion of the course.

## **2. Continuous Professional Development (Need Based)**

### **a. Workshop on Exploring Cultural Diversity through Literature**

**Course Director: Dr. Vandana Lunyal**

**Coordinator: Dr Jyoti Singh**

A one day workshop on Exploring cultural diversity through literature was held on 24 October at the Institute under the aegis of RUSA. Chintan Girish Modi, a writer, educator, researcher and workshop facilitator of international repute conducted the workshop. The chief aim of the workshop was to broaden the scope of literature to include songs, oral poetry and folk music, and to consider these as rich sources of cultural diversity. Shabnam Virmani's critically acclaimed documentary film Had-Anhad on the 15th century Bhakti poet Kabir was screened during the workshop to encourage students to think and engage with accepted notions of identity, nation and religion. The workshop also included various other activities relating to reading and writing. A total of fifty students participated in the workshop from various colleges. There were 49 participants for the workshop

### **b. Two days Orientation Course in Use of Audio - Visual Aids for Cluster Resource Centre & Urban resource Centre Coordinators (Training the Trainer) in Teaching Young Learners and Ensuring Learning Outcomes in English**

Two days Orientation Course in Use of Audio - Visual Aids for Cluster Resource Centre & Urban resource Centre Coordinators (Training the Trainer) in Teaching Young Learners and Ensuring Learning Outcomes in English was held at the Institute on 4<sup>th</sup> and 5<sup>th</sup> April. The program aimed at discussing insight and inputs gained through the year and to plan the yearly course of action in Teaching of English in Government Schools of Chandigarh. The topics discussed during the orientation program were Developing Lesson Plans: Using Audio-Visual Aids: Book 1 (Marigold), Presenting Lessons Plans: Using Audio Visual Aids: Book 1, Use of Interactive board in the classroom and picture gallery: Posters for effective teaching and learning and language games using available materials in the classroom. All the concerned CRC/URC Coordinators of all the

schools were deputed by the Education Department to attend the said program as per the schedule. 22 CRC/URC attended the program.

**c. Ten Days Induction Training Programme for Newly Recruited Teachers (1<sup>st</sup> to 10<sup>th</sup> Batch)**

10 Days Induction Training Programme for Newly Recruited Teachers from Government Schools in Chandigarh was held at the Institute in collaboration with Sarva Shiksha Abhiyan from 8 July to 14 September in 10 Batches. 379 JBT Teachers (208 Males and 171 Females) participated in the course.

Focus of the Training Programme was on:

- Methodology & Approaches of Teaching English at Primary Level
- Textbook Analysis of NCERT Book “Marigold” & Planning Units
- Improving Communicative Competency of Teachers
- Assessment Procedures and Learning Indicators at Primary Level as per NCF: 2005
- Motivation and Conflict Management
- Improving Classroom Language and Social Skills
- Helping Teachers with an Easy and Simple Approach to the Concepts
- Creating Child Centered and Task Based Learning

Details of the Courses:

Date	Batch	No. of Participants	Male	Female	
8-20 July	Batch-I, II, III	Batch-I	32	21	11
		Batch-II	38	15	23
		Batch-III	37	22	15
2-12 August	Batch-IV, V	Batch-IV	46	18	28
		Batch-V	39	25	14
19-31 August	Batch-VI, VII, VIII	Batch-VI	36	21	15
		Batch-VII	37	24	13
		Batch-VIII	40	19	21
01-14 September	Batch-IX, X	Batch-IX	39	24	15
		Batch-X	35	19	16
	<b>Total</b>	<b>379</b>	<b>208</b>	<b>171</b>	

**d. Ten Days Induction Training Programme for Newly Recruited Teachers (11<sup>th</sup> to 20<sup>th</sup> Batch)**

10 Days Induction Training Programme for Newly Recruited Teachers from Government Schools in Chandigarh was held at the Institute in collaboration with Sarva Shiksha Abhiyan from 15 September to 14 March 2017 in 10 Batches. 393 TGT Teachers (English, SST, Hindi, Maths, Punjabi, Fine Arts, DPE) (224 Males and 169 Females) participated in the course.

The Focus of the Training Programme:

- Improving Communication Skills
- Imparting Methodology & approaches of teaching at Secondary level
- Designing Lesson Plans as per the Learning Indicators
- Enhancing Communication skills of teachers with special focus on pronunciation and ICT skills

- Evaluation/assessment of learners' achievement as per CCE, NCF-05 etc.
- Improving Instructional skills of teachers
- Motivation and Conflict Management
- English across the curriculum
- SWOC Analysis of self and the Institutes

Details of the Courses:

Date	Batch	No. of Participants	Male	Female
15-26 September	Batch-I, II, III	Batch-I 39	12	27
		Batch-II 35	23	12
		Batch-III 3	22	16
27September to 07October	Batch-IV, V, VI	Batch-IV 33	13	20
		Batch-V 37	20	17
		Batch-VI 33	21	12
07/-19 November	Batch-VII	Batch-VII 40	23	17
12-22 December	Batch-IX, X	Batch-IX 42	26	16
		Batch-X 39	23	16
1-14 March 2017	Batch-VIII	Batch-VIII 57	41	16
	<b>Total</b>	<b>393</b>	<b>224</b>	<b>169</b>

#### d. RUSA Programmes

##### i. Five Day Basic Film-making Workshop

**Course Director: Dr. Vandana Lunyal**

**RUSA Coordinator: Dr Jyoti Singh**

**Course Coordinator: Dr Vijaya Singh**

The Institute, under aegis of RUSA, organized a five day **Basic Film-Making Workshop** from 30 January to 3 February 2017 for students of English Literature, Functional English and Mass Communication in the city of Chandigarh with the aim to create an understanding of the medium of Cinema and imparting rudimentary training in image making. Mr. Tuhinabha Mazumdar, independent filmmaker and Associate Professor of Direction at Film and Television Institute of India, Pune, along with Mr. Shrikant Agawane a documentary filmmaker and ex- faculty, FTII, Pune conducted the workshop. Students learned the basics of filmmaking and film appreciation from the observations they were required to make during exercises as Blind -walk, observation/ Actuality report, and visualizing. Based on these exercises students made 3-5 minute video-films with a stress on narrative progression and characterization within a given space and time. The teaching method used during the workshop was largely hands-on with the faculty closely monitoring shot taking and narrative progression of the films shot by students. At the end of the workshop students had learnt basics of filmmaking as to what is a shot, what is continuity, what is narrative in cinema, how to combine two shots to create meaning. They also got an idea of film history, literary adaptations by watching films as *Happy Anniversary* by Pierre Etaix , *Glass* by Bert Hanstra, *Where is my friend's home* by Abbas Kiarostami, *Latcho Dram* by Tony Gatlif, *BadalDwar* by Mani Kaul, and *PatherPanchali* by Satyajit Ray. A total of **50** students registered for the workshop from MCM DAV -36, PGGC, 46, PGGCG-42, PU, PGGC-11 and RIE-32.



## ii. 2 day Workshop on ‘Everyday Essentials’

**Course Director: Dr. Vandana Lunyal**  
**RUSA Coordinator: Dr Jyoti Singh**

Institute conducted a 2 day workshop on 3-4 March 2017 for Group-D employees of Chandigarh Administration on ‘Everyday Essentials’ under the aegis of RUSA. The workshop was placed with a view to making them aware of everyday responsibilities which help create a good and disciplined life and help them to build enduring and conducive environment to deal with the problems and conflicts of daily life. Sessions on self discipline, work ethics, self management, yogic meditation, oral and general hygiene and e-skills were the highlights and very well received by the 37 participants.

## iii. Workshop on “Academic and Job Prospects for Postgraduate Students in English”

**Course Director: Dr. Vandana Lunyal**  
**RUSA Coordinator: Dr Jyoti Singh**

Institute organized RUSA funded a one day workshop on “Academic and Job Prospects for Postgraduate Students in English” on 6 March 2017. The workshop was conducted by Ms. Jayanti Ghose, career and education consultant. Her research in the area of career counseling and guidance spans almost three decades. She is a widely read Career Counselor in India through her print and online career guidance columns. Sessions on ‘Writing C. V.’ by Dr. Vandana Lunyal, DRIE and ‘Employability Skills’ by Dr Jyoti Singh were also well received 34 participants.

## 3. Project Based Courses

### a. RIE Certificate Course in Personal Development (9<sup>th</sup> Batch)

RIE Certificate in Personal Development (PD) is a 120 hour training module to develop skilled professionals for the industry. The course aims at imparting training in English Communication Skills, Interpersonal Skills, and Computer Skills to job seekers thereby enhancing their employability skills. At this stage, doorstep education model has been adopted.

#### General Objectives:

- To enhance students’ employability skills for placement in job sectors
- To provide job sectors with well trained human resource
- To groom student’ personality for better social integration

**Specific Objective:**

- To impart training to students to improve communication skills
- To give exposure to students in soft skills
- To provide career counseling and guidance to students
- To extend training to students on computer skills

**Course Content:**

- Communication Skills (70 hours)
- Soft Skills (14 hours)
- Computer Skills (20 hours)
- Career Counseling and Guidance (20 hours)

Personal Development Programme for the session 2016-17 commenced from 01 August in five Government Colleges of the city (PGGC 11, PGGCG 11, PGGCG 42, PGGC 46, GCCBA 50) for all the final year students across varied streams of BA, BSc, BBA, BCOM, BPed. Total number of students enrolled under this programme was 3639, with the percentage of 69% Women and 31% Men. 17 trainers were recruited by the Institute for conducting the programme in the colleges.

**One Day Seminar on “Emerging Careers in 21<sup>st</sup> Century”:**

**Event Director: Dr Vandana Lunyal**

**Event Manager: Mr Gopal Chandra Nayak**

The Institute organized the Annual One Day Seminar on “Emerging Careers in 21<sup>st</sup> Century” in Post Graduate Government College for Girls, Sector-11, Chandigarh. Since 2010, RIE organizes a career counseling session in one of the local Govt. Colleges to help the students identify their future possibilities, remove apprehensions and instill confidence.

Dr. Jayanti Ghose, Education and Career consultant, Mumbai was the chief speaker for the event and the event was co-hosted by Mr. Sandeep Ghose. The inaugural address was delivered by Dr. Vandana Lunyal, DRIE. She highlighted that RIE has been endeavouring to help the youth of the City Beautiful incorporate elements to cast their future course of life. The curriculum of the programme focuses on Communication Skills in English, Social Skills, Life Skills and Employability Skills. Dr Anita Kaushal, Principal, PGGCG-11 Chandigarh presided over the function. Dr Ghose interacted with the students and enlightened them about the myriad of career opportunities that await them in the future. The session was ended by an open question hour in which students put forth their queries and doubts.



## b. Chandigarh Training on Soft Skills (C-TOSS) Programme for the Government Schools of Chandigarh (7<sup>th</sup> Batch)

**Programme Director: Dr Vandana Lunyal**

**Programme Coordinator: Dr Jyoti Singh**

The Institute conducts Chandigarh Training on Soft Skills programme under the aegis of SPIC for the students of classes IX, X and XI in 36 Government schools under Chandigarh Administration. Under this programme, students are trained on enhancing their

- Employability skills
- Communication skills
- Soft skills
- Life skills

Students of these schools lack exposure to an authentic English Language environment which enhances their written and spoken skills in English. As a result, they remain away from the mainstream. C-TOSS programme acts as a bridge to overcome the gap felt between the school curriculum and actual needs felt by the students in usage of English language.

The specific aims of the C-TOSS programme are:

- to enhance the communication skills of students in English
- to enhance the soft skills of students in English
- to enhance the employability skills in students
- to instil a sense of confidence and conviction in the students
- to imbibe life skills in students

The programme is conceptualized to improve English Communication Skills and Soft Skills of the students of government schools, Chandigarh. This program is emerging as a strong support system for students of Government Schools for the enhancement of Communication Skills and Life Skills.

C-TOSS Programme for the session '2016-2017' commenced on 10 May in 36 Government Schools under Chandigarh Administration for the students of IX, X, XI classes. Total numbers of students enrolled under this programme are 4846 with the percentage of 49% girls and 51% boys. 36 trainers, 7 coordinators, 2 material facilitators and 1 accountant were recruited by the Institute for conducting the programme in the allotted schools. In order to maintain uniformity

of content and training in all the 36 schools, all the trainers were trained at the Institute on a weekly basis to conduct the activities as per a centralized calendar of activities.

<b>DATE</b>	<b>TOPICS/EVENTS COVERED</b>
11 May	<ul style="list-style-type: none"> <li>• Orientation</li> <li>• Introduction to the program</li> <li>• Discussion on teaching material/methodologies</li> </ul>
16 May	<ul style="list-style-type: none"> <li>• Positive Attitude: How to learn to shed worries and maintain a positive attitude</li> </ul>
25 May	<ul style="list-style-type: none"> <li>• Teaching Methodologies: ELT</li> </ul>
06 July	<ul style="list-style-type: none"> <li>• Discussion on Teaching Material</li> <li>• Classroom Methodology</li> </ul>
15 July	<ul style="list-style-type: none"> <li>• Questionnaire on Soft Skills- Part I</li> <li>• Letter Writing</li> </ul>
20 July	<ul style="list-style-type: none"> <li>• Discussion on Questionnaire on Soft Skills-Part II</li> </ul>
27 July	<ul style="list-style-type: none"> <li>• Briefing about <b>I Can Club</b> Activities</li> </ul>
8-15 August	<ul style="list-style-type: none"> <li>• <b>Independence Week Celebrations</b> marked by conducting various competitions (Poster Making, Extempore, Slogan Writing, Essay Writing)</li> </ul>
17 August	<ul style="list-style-type: none"> <li>• Discussion and Feedback on <b>Independence Day Celebrations-Part 2</b></li> </ul>
24 August	<ul style="list-style-type: none"> <li>• How to avoid <b>Indianisms</b> in English Language</li> </ul>
31 August	<ul style="list-style-type: none"> <li>• Questionnaire and Handout filling session on <b>Indianisms</b> in English</li> </ul>
07 September	<ul style="list-style-type: none"> <li>• Power Point presentation on <b>10 Errors in Teaching</b></li> </ul>
19 October	<ul style="list-style-type: none"> <li>• Group Activity- Build a Story with given Starts and endings</li> </ul>
26 October	<ul style="list-style-type: none"> <li>• Group Activity- Build a story using given Titles, Characters and sentences</li> </ul>
02 November	<ul style="list-style-type: none"> <li>• Group Activity- How to conduct <b>Ice Breaking Activities</b></li> </ul>
10 November	<ul style="list-style-type: none"> <li>• Group Activity- How to train students in Writing Skills- (Tenses- Present)</li> </ul>
17 November	<ul style="list-style-type: none"> <li>• Group Activity- How to train students in Writing Skills- (Letter Writing-Format)</li> </ul>
23 November	<ul style="list-style-type: none"> <li>• Group Activity- How to train students in Writing Skills- (Tenses- Past)</li> </ul>
07 December	<ul style="list-style-type: none"> <li>• Activity based Teaching of Grammar- Viewing of CDs and Designing of Grammar Games</li> </ul>
09 January 2017	<ul style="list-style-type: none"> <li>• Introduction to <b>Phonetics</b></li> </ul>
18 January 2017	<ul style="list-style-type: none"> <li>• Introduction to Pure Vowel Sounds in English</li> </ul>
25 January 2017	<ul style="list-style-type: none"> <li>• Introduction to Diphthong Sounds in English</li> </ul>
02 February 2017	<ul style="list-style-type: none"> <li>• Introduction to Consonant Sounds in English</li> </ul>
08 February 2017	<ul style="list-style-type: none"> <li>• Practice of words with prominent Vowel sounds</li> </ul>
15 February 2017	<ul style="list-style-type: none"> <li>• Practice of words with prominent Consonant sounds</li> </ul>
20 February 2017	<ul style="list-style-type: none"> <li>• Briefing on Conduct of <b>State Achievement Test</b> for students of classes V and VIII</li> </ul>
8 March 2017	<ul style="list-style-type: none"> <li>• Women's Day Celebrations</li> </ul>

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|  | <ul style="list-style-type: none"> <li>• C-TOSS Valedictory and Group photograph</li> </ul> |
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## 4. Good Practices

### a. Community Outreach Programme

#### i. CHABEEL at GMCH-Sector-32, Chandigarh

On 28 June, during the summer vacation the Institute organized CHABEEL at GMCH-32 with the help of some students of MA. In the sweltering heat, the patients and their relatives were offered cold water. Around 2000 cups were distributed free of cost to people. The entire cost of packed mineral water was borne by the staff and students of the Institute. During this five-hour gruelling exercise, all the disposable empty cups were collected in gunny bags after their use.



#### ii. Comprehensive Computer Aided Language Learning Programme for the Government Schools of Chandigarh (10<sup>th</sup> Batch)

##### Course Director: Dr. Vandana Lunyal

A Computer Aided Language Learning programme was held for the students of classes 8, 9 and 10 from 01-24 June during the summer vacation. The objectives of the programme were to impart Computer Skills and to improve their basic Communication Skills. The course was conducted with the aim to bridge the gap between teaching and learning. The target group for the programme was Govt. school students of GMSSS-33 and GHS-32. The focus of the programme was to introduce the students to Computer Literacy and make them adept in using tools like Microsoft Word, Microsoft Power Point and Internet. Apart from these applications, students were given hand-on practice in using everyday communication. Students were exposed to various formal situations where it was imperative for them to use authentic language. The students were also provided with a conducive environment where they could share their inhibitions about language learning. The programme was goal oriented and was designed keeping in consideration the inadequacies of everyday classroom learning. The students were provided with an opportunity where they could participate in activities like, role plays, picture description, storytelling, spin a tale and word games. The aim of the course was to provide a natural environment where language learning skills was the preferred outcome.



To promote the initiative of Language learning and to reach out to all the strata of society, Institute made arrangements to provide students with academic-financial assistance in the form of a stationery kit containing essential stationery items and refreshments for the days the students undertook these classes. On the concluding day, some of the students presented their work in the form of a Power Point Slide Show while others gave speeches to encourage their peers towards striving for excellence in education. Senior Faculty members of the Institute gave stationary kits to the students and exhorted the students to make use of the best possible opportunities that come their way. The programme was conducted at the Institute's Language Lab with a batch of 60 students.



### **iii. Blood Donation at GMCH-Sector-32, Chandigarh**

The Institute's faculty accompanied the students to Government Medical College and Hospital, Sector-32, Chandigarh for blood donation at the Department of Transfusion Medicine. 8 donors donated their blood. This gesture was appreciated by the staff of GMCH- and certificates were given to the donors.

### **iv. Community Outreach at Indian Red Cross Society, Sector 11-B, Chandigarh**

As part of Institute's community outreach program, 1000 tablets of Paracetamol were donated for the cancer patients undergoing treatment at Indian Red Cross Society hospital.



### b. 'I Can' Club (2<sup>nd</sup> Year)

**Programme Director: Dr Vandana Lunyal**

**Programme Coordinator: Dr Jyoti Singh**

“I Can” Club is a platform provided to the students undergoing C-TOSS in government schools of Chandigarh administration. It focuses on preparing students for effective public speaking in English language through various activities conducted inside and outside classrooms.

The general aims and objectives of ‘I Can Club’ are:

- to improve the speaking skills of students in English
- to remove the fear of speaking in English in public
- to encourage students to present their hidden talents in the form of a Talent Show
- to assist students in planning, designing and organizing a Talent Show
- to assist students to think and communicate in English

One specific day of the week was dedicated by the staff to conduct activities of *I-Can Club*. Every month, the activities revolved around one broad competence/ literary skill which was further broken down into specific tasks/ activities. In the last week of every month, the trainers assessed the learning outcomes through various competitions and kept a record of the students excelling in these activities. Every month, two schools were earmarked to showcase a Talent Show of members of *I Can Club*.

Activities: Every month one broad linguistic competence activity related to spoken skills in English was conducted.

- August: News Paper Reading
- October: Story Making and Telling
- November: Poem Recitation and Songs Singing
- December: News Paper Reading
- January: Story Making and Telling
- February: Poem Recitation and Singing Songs

DATE	TOPICS/EVENTS COVERED
27 July	Briefing about I Can Club Activities by the coordinator

03 August	Group Activity on News Paper Reading (I Can Club Activity)
14 September	Discussion on how to maintain I Can Club files
21 September	Submission of I Can Club files maintained by students & trainers
28 September	Briefing on I Can Club Programme at shortlisted schools
05 October	Briefing on Story Telling Activities- I Can Club
9 November	Event at GMHS-36
22 November	Event at GMSSS-44
6 December	Event at GMSSS- Karsan
7 December	Event at GMSSS-40
21 December	Viewing of <i>Club</i> programmes –discussions on how to hold an event to showcase literary talent of students
2 February 2017	Event at GHS-31
2 February 2017	Event at GHS-50
16 February 2017	Event at GMSSS-18
16 February 2017	Event at GMSSS-27

**I Can Club activities:** The schools enlisted below presented a Talent Show where students recited popular poems, gave speeches on socially relevant topics, sang group songs, narrated funny jokes/ incidents and presented role plays, skits, drama, mimes, in English. To encourage motivation, students were awarded certificates and gifts. To promote an eco-friendly environment, DRIE presented saplings to the school Principals. Some significant attractions of each school are described below:

- **GMHS-36: The Uncalled Path: Skit on Alcoholism:** Students of classes IX and X presented a skit written and directed by Ms Amrita Sharma (C-TOSS trainer) on the social evil of alcohol dependency. The protagonist of the play is a young man whose wife has left him. In order to overcome his loneliness, he turns to drinking alcohol. In a short while, he becomes addicted to alcohol. Finally, he is hospitalized and his other family members are called. Now, the man doesn't want to die but can't be saved. At his cremation, the relatives feel sorry for not being able to save him and pledge to save others from this social evil. Students enacted the story effectively with the help of role play and voice over /narration.
- **GSSS-40 & Karsan: A Naughty Classroom/ The Nest, A C-TOSS classroom:** Students of GSSS-40 presented a short hilarious skit related to a classroom where a teacher was busy preparing students for the oncoming examinations. The students are casual and give funny answers to the teacher. In another skit, the students showed the relationship between a son and a mother. As a grown up man, he is getting married and his mother gives him a gift and tells him to open it after his marriage. When the son opens his gift, he finds a diary written by his mother. He realizes for the first time how patiently she had handled his childish curiosity whereas he had become so impatient with her old age issues. Students of GSSS Karsan enacted a role play of all the activities done in 'I Can' Club classroom. The activities displayed ranged from News Paper Reading to attending a phone call in English and giving directions to a tourist in English.
- **GSSS- 44: Save Earth: Street Play:** Students of classes IX, X and XI presented a street play on the theme of environment. Students enacted and presented three situations where they showed how we pollute our rivers with industrial waste, environment with noise pollution and cut forests for our needs. They also suggested different simple and easy to practice ways of reducing pollution and saving mother Earth.
- **GMHS-31: As you Sow, so shall you Reap: Play:** Students of classes IX and X enacted a period drama based on Aesop's Fables about King Kindness and King Meanness. In the drama,

they depicted how King Kindness took care of his slaves and in fact, tried to abolish slavery completely. As a result, his kingdom prospered and spread over a long area. But his son, King Meanness was just the opposite and he treated his kingdom cruelly. As a result, people fled from his kingdom and finally he lost it to the neighbouring enemies. Students tried to convey the importance of one's actions, i.e., if one wanted to get good treatment from others, one had to give the same to others.

- **GHS (smart school)-50: A Friend in need is a Friend Indeed: Drama:** Students of classes IX and X enacted the story of a Mighty King who wanted to kill a Golden Goose to please his Queen. In order to entice the golden goose to visit his kingdom, he builds a lake and orders the hunter to kill the bird. The hunter plans a trap and succeeds in catching the geese. The golden goose, who is also the king of his flock, is saved by his minister goose. He injures the hunter's eye and flies away with his injured king. The queen, sitting in her chamber's window, watches this incident and realizes her mistake. She pleads the King to leave the geese alone and not to try to kill them. The king too is apologetic and he invites the Goose king to settle near the lake permanently with his flock. Students tried to convey the importance of right friends.
- **GGMSSS-18: 'Save the Child: Skit' and 'Growing Pains: Mime':** Girl students of classes IX, X and XI presented a skit to portray the social evil of child labour through the story of a young boy who is forced to work as a domestic help because of his father's accident. Students also presented a mime wherein they showed how some of us do not care for their old parents.

### Snippets:



### c. Swachh Bharat Mission

**Director for the Events: Dr Vandana Lunyal**

**Coordinator of the Events: Mr Ashutosh Sharma**

The Institute has been participating in Swachh Bharat Abhiyaan, which is the brainchild of the present Hon'ble Prime Minister of India, Shri Narendra Damodardas Modi, since November 2015 and has pulled out all the stops to make Swachh Bharat Abhiyan, an ideal of cleanliness and hygiene. In this context the Institute has been pursuing both internal and external activities to promote this revolutionary movement of purity and orderliness. It has made numerous endeavours to acquaint the students and staff about the importance of acquiring such habits, which contribute towards making India clean.

### Activities under the Mission

- **April:** The cleanliness awareness activity for the month of April was carried out with a view to showcase the impeccable hygiene of our Institute during the NAAC visit. Ours is a hygienic campus. Still, the students of the Institution also wanted to tidy-up everything. This exercise generated so much enthusiasm and sense of ownership and belongingness among the hostellers that even after the visit of the NAAC Peer Team, students continued with cleaning activities like removing the cobwebs from inaccessible corners, wasp nests, cleaning the window panes, etc. The hostellers took an initiative of cleaning those parts of the Institute and their rooms which generally skip normal attention. The hostellers fully assisted by the group D staff dusted and oiled the apparatuses inside the gymnasium. Around 10 participants were involved in this activity.



- **August:** In August students were asked to prepare for Swachh Bharat Mission Quiz to be held on 12th August. The students of MA I participated in the quiz contest. The following were declared winners:
- **September:** In the month of September, students were asked to survey the localities in their respective neighbourhood and click the photographs of the filthy surroundings and then send the photographs to the Nodal Officer on Whatsapp. Interestingly, almost all the students had to search really hard to find such locations. This shows that there is remarkable improvement in the cleanliness in the city. There were many students who could find unhygienic stretches only in the villages which are attached to the city. This activity ensured that students become aware of their surroundings and of the need to keep them tidy and hygienic especially with the rising threat of Dengue and Chikungunya.



- October:** In October, an Awareness Activity involving the students of MA English was organized. The participants were asked to do some brainstorming regarding creating awareness about SBM and then write slogans on themes like, cleanliness, personal hygiene, personal cleanliness, purity, sterility, disinfection, sanitation and environment. Each participating student contributed two slogans on the above mentioned themes. This slogan-writing activity was conducted in the MA Classroom and many slogans were appreciated by the spectators.



- November:** The Swachh Bharat Mission activities at RIE are synchronous with the social and religious festivals which have long been associated with Indians. Long ago, the celebrations of these festivals had a special context but modern celebrations of cultural festivals like Holi, Deepawali and Guru Parv have not only become formal but are also the cause of pollution. This pollution can threaten human existence, if it went unchecked. In order to pay attention on this rising level of pollution, in the month of November, Institute organized an awareness activity involving the students of MA English. In the activity, the participants were asked to perform a field activity. They were asked to survey their localities and observe pollution causing activities and then click photographs of those activities especially on the eves of Deepawali and Guruparv.



- December:** In the month of December Institute organized a cleanliness activity involving the 106 PGCTE Group. In this activity, the PGCTE participants were taken to the Public Park at Sector 32 and three teams were formed. The park too was correspondingly divided in three different sections. Each team was allotted a particular section of the park for the removal of garbage and one team member in each team was asked to click photographs of the entire activity. He had to click the photographs before the activity, during the activity and after the activity. The teams were to collect garbage like discarded papers, cans and bottles. This litter was to be put inside the dustbins which were already installed in the park.



- February:** The rationale behind SBM successive activities being conducted at the Institute is to consolidate consciousness regarding the importance of tidiness in personal and public domains among the students. Every month, a new activity is executed, which can bring about qualitative change in the mindset of the students regarding the inevitability and usefulness of orderliness in their immediate surroundings. In the month of February 2017, Institute organized a cleanliness activity involving the students of M A I. In this exercise, the participants were asked to clean their personal rooms and click photographs of the room before and after cleaning.



- March:** In the month of March 2017, Institute organized an awareness campaign. In this campaign, the students of M.A.I were directed to educate the children in their neighbourhoods about the need to celebrate a clean Holi with minimal use of water. In this exercise, the participants were further instructed to motivate those kids to clean their

localities after the Holi celebrations were over. Some of the photographs of the mission have been pasted below as annexure 1. The rationale of the entire effort was to minimize pollution and maximize cleanliness because only by cutting down on pollutants and conserving non-renewable sources we can reduce the impending danger to environment.



**d. Yaad Karo Qurbani :** As per the letter dated, August 7 from Human Resource Development Government of India, the following activities were undertaken to commemorate the sacrifices of Indian freedom fighters from 9- 23August:

- Quit India Day was on celebrated on 9 August and martyrs were remembered through role model activities & skits. Students of the Institute sang patriotic songs and made drawings. They also had a group discussion on Quit India Movement.



- On 15 August, Republic Day was celebrated at the Institute with great fervour and enthusiasm. After hoisting the tricolour and singing National Anthem, Dr. Vandana Lunyal, DRIE, exhorted the students to be duty conscious and also told them to be aware about their rights. She advised the students to “reform, perform and transform.” The students of MA I sang a song in chorus. Rajan Arora, a student from MA II, enthralled the audience by singing two patriotic songs.



- A declamation contest on the themes relating to India freedom fighters was conducted for 105 batch of PGCTE on 12 August.
- Under RIE-C-TOSS Programme, numerous activities like poster making, slogan writing, postcard making, short-paragraph writing and extemporary speech competitions were held from 13 to 23 August in all the schools. The theme for all these events was related to Independence Day. Students showed an incredible degree of excitement and enthusiasm to participate in all these competitions.



- Poster making competitions as part of the Independence Day celebrations in all the colleges covered under the RIE PD Programme.



#### e. Vittiya Saksharta Abhiyan

In accordance with the directions received from the Hon'ble Ministry of Human Resource Development and Director, Higher Education, U. T. Administration, Chandigarh, the Institute undertook the following actions, regarding Vittiya Saksharta Abhiyan. These actions are reported here day wise:

- **13 December:** A meeting was held in the office of the Director to chalk out a plan to initiate and implement Vittiya Saksharta Abhiyan as per the guidelines of the Ministry of Human Resource Development. The following decisions were taken:
  1. A workshop to be conducted by the manager of the Union Bank of India, Sector 32, Chandigarh on cashless transactions.
  2. Online enrollment of the students of RIE as volunteers for Vittiya Saksharta Abhiyan.

3. A meeting to be held with the President and Chairman of Sector 32 Market.
  4. A survey to be conducted regarding the availability of POS Machines in Sector 32 Market.
  5. A campaign to create awareness about the installation of POS Machines in Sector 32 Market, especially with those traders who had not installed them.
- **14 December:** The manager of the Union Bank of India, Sector 32, Chandigarh and his team conducted a workshop on cashless transactions for the staff and students of RIE. A PowerPoint presentation from the *Hon'ble Ministry of Human Resource Development* followed by a video session was shown. RIE students were enrolled as volunteers. It was decided that each volunteer will train at least 10 more volunteers and make 10 family members digital.



- **15 December:** A meeting was held with the President and Chairman of Sector 32 market regarding the successful implementation of Vitiya Saksharta Abhiyan and the President consented to provide us with the complete list of booths, SCOs and showrooms but the list could not be provided to us on that day. He also allowed us to conduct a survey and collect data regarding the availability of POS machines.
- **16 -18 December:** A survey was conducted for three days to ascertain the total number of business establishments with the availability of POS Machines. Around 411 establishments were surveyed and it was found that in 11% of these, POS Machines were Available, in 28%, the machines were unavailable and 12% have applied for them. In the rest of the cases, no definite data could be gathered as some of the establishments were closed/vacant, while some others had not even applied for getting machines. A rigorous campaign was launched to encourage the vendors (who had not applied for POS Machines ) to apply for the machines at the earliest.

## 5. Human Resource Development

### a. Door Step Education

- Dr. Vandana Lunyal lent her expertise to the teachers of 12 Day in Service course for TGTs in English held at Kendriya Vidyalaya, Sector 47, Chandigarh. She took a two hour session on 'Accent, Rhythm and Intonation' on 29 May with 47 participants participating from the seven regions of India.
- Dr Vandana Lunyal was invited to give a guest lecture to the teachers perusing "Refresher Course for TGT's (English) at Navodya Vidyalaya, Sector 25, Chandigarh on 20 June. She

conducted two workshops, one 'Phonetics and Phonology' and other on 'Vocabulary Building'

- Dr. Vandana Lunyal lent her expertise to the teachers of 5 Day in Service course for TGTs in Hindi held at Kendriya Vidyalaya, Sector 33, Chandigarh. She took a two hour session on 'Question Paper Design' on 28 November with 35 participants participating from the seven regions of India
- Dr. Preeti Sharda evaluated the Power Point Presentations of the participant's pursuing \_\_\_\_\_ at Mahatma Gandhi State Institute of Public Administration, Sector 26, Chandigarh on \_\_\_\_\_
- Ms. Namrata Parmar delivered a talk on Communication and Public Skills on 24 January 2017 at Guru Gobind Singh Khalsa College, Sector 26, Chandigarh.
- Dr Tulika Kakkar was Guest faculty for Communication Skills at Chandigarh College of Engineering and Technology (CCET), Sector 26 for Mechanical and Electronic & Communication Students (1<sup>st</sup> Semester) from July - December.

## **b. Professional Achievements of Faculty**

### **Dr. Vandana Lunyal**

- Lead the institute successfully in the First Cycle of NAAC in April 2016.
- Took over as Director of the Institute in May 2016. A Hornby Scholar, at the University of Warwick, UK in 2008, Dr. Vandana Lunyal specializes in English Language Teaching and use of Multimedia. She also specialises in Critical Discourse Analysis and ESP.
- Developed a new model of a staggered CPD course to keep the participants of inservice training programmes oriented with the course content without keeping them away from their classes for a long time at a stretch. She piloted the new model with 2 batches of 30 teachers Government School teachers of Chandigarh teaching class 1. The model received a very positive feedback from the teachers who reported that it has made them more motivated and have helped them in their journey of self actualization as teachers.
- Took over the Chief Editorship of the RIE Journal FELT and made fruitful efforts to take it to international levels by adding international experts to the pool of reviewers. She has recently edited Vol. 32 Issue 2 of the journal which is a special issue on activities for English Language Teaching.
- Completed a four-week online course on "English for Nurses: A Language Learning Community" offered by the American English Institute, University of Oregon. This online course required approximately 20 hours of work including vocabulary and language lessons, listening, and writing dialogues.
- Organized various workshops and events under RUSA, RIE PD Programme and RIE CTOSS Programme.
- Designed Question paper of Chandigarh University, Mohali
- Designed Multiple Choice Questions (20, English) for conducting an Assessment Achievement Test with class 5<sup>th</sup> and 8<sup>th</sup> students of government schools of Chandigarh with Sarita Tiwari and Gopal Chandra Nayak
- Reviewed article 'Language Use In Face Book Condolence Messages' Journal of NELTA 2017 issue
- Participated in RUSA sponsored College Cluster Workshop on "Choice Based Credit System" held at Post Graduate Government College for Girls, Sector 42, Chandigarh on 19 May
- Participated in RUSA sponsored College Cluster Workshop on "Management Information System" held at Post Graduate Government College, Sector 11, Chandigarh on 20 October

- Evaluated Ph D thesis of Sunil EFLU
- She became member of Board of Studies, Foreign Language of I.K.Gujral Punjab Technical University (PTU), Jalandhar

### **Dr. Gunbir Kaur**

- Re-designated as Professor w.e.f. 16.10.15.
- Presented a Paper entitled “Relational undercurrents & Self Realization : A Comparative study of Margaret At wood & Shashi Deshpande” in one day National Seminar on Trends & Issues in Contemporary Literature at GGSC-Sec-26 Chd-on 28 May 2016.
- Chaired a session in one day National Seminar on Trends & Issues in Contemporary Literature Organised in GGSCW – Sec- 26 chd. On 28 May 2016.
- Participated as Delegate in One Day Capacity Building Workshop on “Language Difficulties: Leading to Social Disability” sponsored by RUSA, Chd. Organised by Dept. of Psychology at PGGC-Sec 11,chd on 16 March 2017.
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### **Dr. Vijaya Singh**

- She pursued ‘Certificate Course in TV Direction’ at the Film and Television Institute of India, Pune from 20th Dec to 2014 to 21 Dec 2015, which was further extended to 13th May

### **Mr. Ashutosh Sharma**

- Completed 4 weeks online course-Creating Engaging Environments for English Language Classrooms from University of Oregon, U.S.A. in June 2016.
- Completed 4 weeks online course- Teaching Speaking & Listening Skills from University of Oregon, U.S.A. 30 June – 16 August.
- Attended extension lectures organised for MA students at RIE, Chandigarh on 15-16 November, delivered by Dr. Prasanta Chakravarty, Associate Professor, University of Delhi on Lyric Poetry: Career of the concept and its scope in Early Modern England and Renaissance Poetic Scene with particular reference to William Shakespeare and John Donne.
- Attended a workshop on “Ethics in Educational Institutions” under RUSA at Guru Gobind Singh College for Women, Sector 26, Chandigarh. The Keynote speaker was Professor Emeritus, Psychology, Panjab University, Chandigarh on 17 January 2017.
- Attended a workshop on “Emerging Dimensions in Teaching and Research” under RUSA at Guru Gobind Singh College for Women, Sector 26, Chandigarh. The Keynote speaker was Dr. Balwinder Singh, Department of Commerce, Guru Nanak Dev University, Chandigarh on 11 February 2017.

### **Mr. Gopal Chandra Nayak**

- Participated in RUSA sponsored One-day Panel Discussion on Choice Based Credit System organised by Government College of Commerce and Business Administration, Sector -50, Chandigarh on 8 October
- Participated in RUSA sponsored One-day College Cluster Workshop on Management Information System at Postgraduate Government College, Sector 11, Chandigarh on 20 October

- Attended one-day workshop on Public Financial Management System (PFMS) on 05 November at Postgraduate Government College for Girls, Sector 42, Chandigarh.
- Attended extension lectures organised for MA students at RIE, Chandigarh on 15-16 November, delivered by Dr. Prasanta Chakravarty, Associate Professor, University of Delhi on Lyric Poetry: Career of the concept and its scope in Early Modern England and Renaissance Poetic Scene with particular reference to William Shakespeare and John Donne.
- Participated in 113<sup>th</sup> orientation course conducted by Human Resource Development Centre, Panjab University, Chandigarh from 29 November to 26 December.
- Participated in a faculty development programme on “Implementation of Choice Based Credit System (CBCS): Issues and Challenges” at Guru Gobind Singh College for Women on 24 January 2017
- Designed Multiple Choice Questions (20, English) for conducting an Assessment Achievement Test with class 8<sup>th</sup> students of government schools in Chandigarh.
- Attended a meeting regarding “Assessment Achievement Test of 8<sup>th</sup> and 5<sup>th</sup> class students on 27 January 2017 in Govt. College of Education, Sector 20, Chandigarh

### **Ms. Namrata Parmar**

- Completed PGDTE Course from EFLU, Hyderabad.
- Completed five-week online course in Foundations of ELT Methodology from University of Oregon, U.S.A. from 9 January to 10 February 2017.
- Completed 4 weeks online course-Creating Engaging Environments for English Language Classrooms from University of Oregon, U.S.A. in June 2016.
- Completed online five-week course in Advanced certification in ELT- ELT Practice from University of Oregon, U.S.A. from 20 February to 26 March 2017

### **Ms. Monika Kumar**

- Attended extension lectures organised for MA students at RIE, Chandigarh on 15-16 November, delivered by Dr. Prasanta Chakravarty, Associate Professor, University of Delhi on Lyric Poetry: Career of the concept and its scope in Early Modern England and Renaissance Poetic Scene with particular reference to William Shakespeare and John Donne.
- Delivered a Lecture on Rana Ayyub’s *Gujarat Files* at Sahit Chintan, Sector 35, Chandigarh on 4 December. <https://www.youtube.com/watch?v=gPYQq6oQVRI#action=share>
- Participated Translation Workshop with three European Poets Literature Across Frontiers
- Poetry Reading at JNU, Delhi
- Poetry Reading at Ambala Saanjh Ambala – Sutinder Singh Noor Memorial Trilingual Kavi Sammelan

### **Dr Preeti Sharda**

- Organized in 4<sup>th</sup> CLA National Seminar on Library Management: Challenges and Opportunities held at on 11 November 2016 at Dev Samaj College for Women, Chandigarh
- Participated in International Federation of Library Associations and Institutions (IFLA) sponsored ‘One Day International Seminar on New & Innovative library information services’ on 22 February 2017 at Convention Centre, JNU, New Delhi
- Presented paper entitled ‘English Language Learning Through MOOCs’ in MLAI – 2016: National Convention of Medical Library Association of India from 19<sup>th</sup> – 21<sup>st</sup> March, 2017

- Presented paper entitled ‘Developing Health Information Literacy: a Needs Analysis from the perspective of Users of Public Libraries’ in MLAI – 2016: National Convention of Medical Library Association of India from 19<sup>th</sup> – 21<sup>st</sup> March, 2017
- Participated in RUSA sponsored College Cluster Workshop on “One day National Training Workshop entitled “A Gateway of Digital India Vision – National Academic Depository”(MHRD Initiative)” held at Panjab University, Sector 14, Chandigarh on 8 March 2017
- Participated in RUSA sponsored College Cluster Workshop on "Academic Publishing: Way To Increase The Visibility Of Your Research" on March 31, 2017.

### **Dr Tulika Kakkar**

- Attended One Day Workshop on RTI and Service Rules at Post graduate Govt College – Sector 42 on 24 December.
- Attended One Day National Workshop on Developing E-learning Modules for Teacher, at Dev Samaj College of Education, Sector 36 B, Chandigarh, on 27 January 2017.
- Attended One Day workshop on Emerging Dimensions in Teaching and Research at Sri Guru Gobind Singh College for Women -Sector 26, Chandigarh on 11 February .

### **Ms. Amrita Singh**

- Completed the 6 weeks Course on Lesson Design and Assessment from Arizona State University through Coursera.
- Completed the 6 weeks Capstone Project from Arizona State University through Coursera.

### **Ms. Jane Hoelker**

- Presented paper entitled “A Teacher Training Course Goes From Traditional to Blended” at TESOL 2016 International Convention & English Language Expo, Baltimore, Maryland on 5.4.2016

## **Publications**

### **Dr. Vandana Lunyal**

- A paper in Fortell: A Journal of Teaching English Language and Literature, ISSN Numbers 2229-6557 (Print) and 2394-9244 (Online), Issue No. 33, July 2016. The title of the paper is "Enhancing Linguistic Competence Using Concordance".  
<http://www.fortell.org/content/enhancing-linguistic-competence-using-concordance>

### **Ms. Monika Kumar**

- An interview of Asad Zaidi ‘Dialog’, 27, Spring 2015.
- Translation of short poems of Zbigniew Herbert in *Sabad* Blog  
<http://vatsanurag.blogspot.in/2016/06/19.html>
- Translation of the poems of Tomas Transtromer in *Paakhi* – a print magazine in Hindi, Delhi Poems in Punjabi *Vaahga*- Punjabi Print Magazine, Amritsar
- Translation of long poems of Zbigniew Herbert in *Sabad* Blog  
<http://vatsanurag.blogspot.in/2016/11/20.html?m=1>

- “Polyphony” Performance with European Poets at Chandigarh Literature Festival in Adab Foundation Chandigarh <http://clf.co.in/literature-across-frontiers/>
- “A Whiff and a Whistle”: An Interview/discussion with Prasanta Chakravarty at Humanities Underground Website: <http://humanitiesunderground.org/a-whiff-and-a-whistle/>

### **Dr Preeti Sharda**

- A paper entitled Management of Digital Libraries for English Language Learners in book entitled Library Management: Challenges and Opportunities. Chandigarh: Chandigarh Librarians’ Association, 2016
- A paper entitled Open Source Software in book entitled Library Management: Challenges and Opportunities. Chandigarh: Chandigarh Librarians’ Association, 2016
- Co-edited book entitled Library Management: Challenges and Opportunities. Chandigarh: Chandigarh Librarians’ Association, 2016

### **Dr Tulika Kakkar**

- A Classroom Activity on “*Language Games in a Classroom Using Graphic Novels* under the activity section of Foretell- A Journal of Teaching English language and Literature, 33, July 2016, 41, ISSN (Print): 2229-6557

## **6. Other Activities**

### **• NAAC Peer team**

The NAAC Peer team visited the Institute from 4-6 April, consisting of Vice Chancellor of Himachal Pradesh University, Prof A D N Bajpai, Prof Emerita Supriya Chowdhary, Jadavpur University, Kolkata and Dr Ananda Amritmahal, Principal, Sofia College for Women, Mumbai. The purpose of the visit was to accredit and assess the Institute and grade it on the basis of its scholastic and co-scholastic parameters. On the first day of the visit to the Institute the Director Dr Vandana Lunyal familiarized the NAAC team with the larger picture of the Institute. NAAC team members visited various departments and interacted with the faculty, students, parents and alumni. The Peer team interacted with the Vice Chancellor, Panjab University, Prof Arun Grover, Prof Rana Nayar, Panjab University and Director Higher Education, Chandigarh Administration, Shri Jitendra Yadav. In the evening a cultural program was organized in honour of the Peer team, PTA and Alumni by M.A students of the Institute. The Peer team submitted the final report in the exit meeting to the DRIE.



Director