

**REGIONAL INSTITUTE OF ENGLISH
CHANDIGARH ADMINISTRATION CHANDIGARH
CONTINUOUS PROFESSIONAL DEVELOPMENT
JULY 2019-FEB-2020**

THE PROGRAMME

**Eight Week Certificate Course in Teaching English to Young Learners 2019-20
Regional Institute of English**

TARGET GROUP

**Upper Primary
Class-6 to 8**

DURATION

July 2019-February 2020

A Report



CONCEPT & DESIGN

**Dr. Vandana Lunyal
Director, Regional Institute of English**

COURSE COORDINATOR

Dr. Vandana Lunyal, DRIE

REGIONAL INSTITUTE OF ENGLISH
CHANDIGARH ADMINISTRATION
SECTOR- 32C, CHANDIGARH

Eight-Week Certificate Course in Teaching English to Young Learners 2019-2020

COURSE CONCEPT	Dr. Vandana Lunyal
COURSE COORDINATOR-CUM-DIRECTOR	Dr. Vandana Lunyal
MINISTERIAL STAFF	Ms. Amandeep Kaur

Vhyal

Director
Regional Institute of English
Chandigarh

Eight-Week Certificate Course in Teaching English to Young Learners 2019- 2020

COURSE CONTENT

Week I	General Educational Policies and Pedagogy of Teaching English Language
Week II	Listening and Speaking as per Learning Outcomes
Week III	Reading Comprehension & Writing
Week IV	Technology in Language Learning
Week V	Professional Development of Teachers
Week VI	Customizing Lesson and Portfolio Management
Week VII	Customizing Lesson and Portfolio Management
Week VIII	Language and Technology and Videos on Reflective Classroom Practices, Production of Videos

Name of the Resource Persons

S.No	Name of the Resource Person	Designation
1.	Dr Vandana Lunyal	Director, RIE
2.	Dr Jyoti Singh	Assistant Professor, RIE
3.	Dr Gopal Chandra nayak	Assistant Professor, RIE
4.	Ms Namrata Parmar	Associate Professor, RIE
5.	Ms Amandeep kaur	Computer Lab Attendant, RIE
6.	Mr Samarth Sharma	Studio Attendant, RIE
7.	Prof. Rajneesh Arora,	Director, EFLU, Lucknow
8.	Ms Sarita Tewari	Ex-Lecturer
9.	Mr. Puneet Modgil	Assistant Professor
10.	Ms. Ritesh Vashisht	Anytime Skills Head
11.	Ms Raviraj Kaur	Ex-Principal

Continuous Professional Development Programme (CPD) 2019-20

Introduction to CPD

This Programme was conceived by Dr Vandana Lunyal, Director RIE to enable teachers of English adopt appropriate pedagogy for teaching suitable to the needs of the students. For such an endeavor, it becomes mandatory to empower teachers by educating them about aspects of teaching English keeping in view the contexts they are teaching in. Short term trainings are not too helpful as in these trainings, the trainees just get a glimpse of methodology which they consider unsuitable to their needs and context. However, this programme aims at exposing them to methods and techniques of teaching English appropriately. What they learn during the programme, they get to practice it under supervision and then trying out the activities in their own classes. This exercise helps them in understanding and internalizing the methods of teaching English, practicing it in real context and ultimately honing their teaching skills. It also becomes a record of what the participants experience, learn and then apply. Besides, imparting continuing education to help maintaining knowledge and skills, it also facilitates comprehension of the process of tracking and documenting the skills, knowledge and experience at regular intervals that leads to reinforcement.

Background for 2018-19

In recent years, a number of issues and challenges have emerged in the Education sector. In order to address such emerging issues and challenges it becomes necessary that the capacity of different stakeholders is strengthened to enable them to play their role and shoulder their responsibilities effectively. There is a need to bridge the knowledge and information gaps to enable stakeholders to dovetail local resources with research based Pedagogical practices.

Need for the Programme:

RIE has been conducting one-to-five days of short training programmes for teachers of UT Administration. During these programmes, it was observed that the teachers in the short programmes:

- lack in practical training
- do not possess appropriate communication skills
- do not get enough time to hone their skills and do not get onsite support from resource persons

Keeping this in mind, the institute has come up with a new model of giving the school teachers a staggered course which will keep them oriented with the course content and they will also not be away from their classes for a long time at a stretch. In the eight-week course, they

will be able to practice their skills acquired during training in their respective classrooms. This will keep them self-directed and enhance their reflective skills.

The course has a framework through which teachers can progress and are able to compare their skills, behavior and knowledge. It delivers a deeper understanding of what it means to be a professional, along with a greater appreciation of the implications and impacts of one's work.

In each training week, teachers got an assignment to be completed and submitted in the subsequent training week. Evaluate the last week teacher's performance was done after the completion of the course.

The CPD trained Key Resource Persons can be engaged by the state in capacity building, orientation of different stakeholders, discriminating knowledge and information, documentary based practice etc. to achieve the required outcomes. To place on record, teachers trained by RIE in the CPD programme have already been engaged by SCERT for PISA training.

Eight Week Certificate Course in Teaching English for Resource Persons 2019-20

A Six-Week Certificate Course in Teaching English to Young Learners (Session 2016-17) was introduced at RIE vide Letter No. 309-DHE-UT-C2-12(48)81 Dated: 06-06-16 addressed to the Director Higher Education Chandigarh Administration and copy to the Director School Education, Chandigarh Administration. As per the format of the programme, the same group of teachers continues to attend the programme for eight weeks.

After inputs from stakeholders at the state level, the programme was redesigned as **Eight Weeks in the session 2018-19**. The Eight Week Certificate Course was in continuation to the aforesaid programme towards capacity building of teachers in Teaching English at Primary Level. The programme aimed at enhancing quality of language learning in schools, by enabling teachers to ascertain learning skills more accurately, take corrective steps and provide effective learning opportunities to the Young Learners.

Objectives of the Programme:

- imparting practical, innovative ideas for teaching English based on Eclectic Approach through supervised teacher support.
- giving teachers an opportunity to share successful teaching practices ideas to improve their Communication Skills.
- helping teachers to manage their own development on an ongoing basis.
- helping teachers to record, review and reflect on their own learning.
- imparting Onsite training to teachers in real classroom situations

- helping teachers build professional relationships, sharing and learning from each other and improve communicative competency:
 - ✓ Listening
 - ✓ Speaking
 - ✓ Reading
 - ✓ Writing and Grammar
 - ✓ Assessment procedures
- improving classroom instruction and classroom language
- giving onsite support, suggestions on Pedagogical Processes during follow up school visits
- facilitating holistic development of teachers

Key Features of the CPD Programme at RIE

- training to be self-driven: Imparting autonomy to teachers to take responsibility of their training and thereby teaching
- focus on learning from experience, reflective learning and review
- helping the teachers to develop their own goals and objectives
- onsite support to schools by participants and coordinator

The eight weeks concentrated on **Informational sessions, Proficiency Sessions; Methodology of teaching demonstrated through various language activities; Designing Units; Technology of Language Learning; Aspects of Assessment and Learning Outcomes.** Enough time was devoted to practical sessions of teaching practice at Govt. Model Senior Secondary School-32, Teachers were also encouraged to reflect upon their teaching practices by making self-videos and share them with other participants for review and feedback in the next week to try out the best concepts learned at the Institute and also for:

- getting comments and observations from their peers, and
- Sharing the best practices.

In-between the weeks, the Course Director, Dr. Vandana Lunyal and the Coordinator Ms. Sarita Tewari **visited the schools** to observe the Lessons/Activities of the participants and provided onsite-support for further improvement and reflection.

In the session 2017-18, the institute trained primary teachers of classes III and IV. This programme aims at running every year for different levels.

Participants

The total number of trained participants for the session 2019-20 was 30 from different categories as described in the table.

No of Participants	OBC: 4		SC: 4		General: 22	
	Male	Female	Male	Female	Male	Female
	2	2	1	3	0	22

Financial Support from the Department

In the session 2019-20, RIE CPD programme was supported financially by the administration. The administration helped the programme by providing finances for external Resource Person and also for participants' refreshments, stationery, photocopying and material production. Due to this RIE was able to invite external Resource Persons. Some of them were:

- Prof. Rajneesh Arora, Director, EFLU, Lucknow
- Mrs Sarita Tewari, Ex-lecturer
- Mr. Puneet Modgil, Assistant professor
- Ms. Ritesh Vashisht, Anytime Skills Head
- Mrs Raviraj Kaur, Ex-Principal

Impact of CPD

As mentioned above, the schedules of the Eight Week Certificate Course in Teaching English to Young Learners held successfully on the respective dates. The teachers deputed under CPD programme became well acquainted with the following professional practices-

- enhancing listening and speaking skills
- planning lessons and courses
- understanding learners
- managing the lesson
- knowing the subject content
- managing resources
- assessing learning
- integrating ICT

- taking responsibility for professional development
- using inclusive practices
- using multilingual approaches
- promoting 21st-century skills
- understanding educational policies and practice
- understanding experimental and task based teaching learning
- making portfolios and lesson plans as per the learning outcomes

Feedback

2.

Organization of the Programme- Put a tick mark against the option.

1.	The quality of the support materials was	Excellent (✓)	Good ()	Satisfactory ()
2.	Arrangement of Tea/Refreshment	Excellent ()	Good ()	Satisfactory (✓)
3.	Sitting arrangement was	Comfortable ()	Reasonable ()	Not Comfortable (✓)
4.	Course Timings	Very convenient ()	Just Convenient ()	Convenient (✓)

Content of the Programme

5.	Selection of the topics	Appropriate (✓)	Not Appropriate ()	Just Appropriate ()
6.	Adequacy of content	Good (✓)	Average ()	Satisfactory ()
7.	Input, preparation and presentation of resource person	Excellent ()	Good (✓)	Satisfactory ()
8.	Appropriacy of the used method	Excellent ()	Good (✓)	Satisfactory ()

3. Suggestions:

2. In What ways, the programme has benefitted you?

Learned new methodology of teaching,
motivating the students.

3. Will you recommend this programme to other English Teachers? Why?

Yes. Because it is very useful in
classroom.

4. Will you suggest any addition to the topics in the subsequent programme? Why?

Subject wise lesson plans should
be prepared in the programme. A number
of lesson plans can be prepared with
the help of teachers.

Thank You

2.

Organization of the Programme- Put a tick mark against the option.

The quality of the support materials was	Excellent (✓)	Good ()	Satisfactory ()
Arrangement of Tea/Refreshment	Excellent ()	Good (✓)	Satisfactory ()
Sitting arrangement was	Comfortable (✓)	Reasonable ()	Not Comfortable ()
Course Timings	Very convenient ()	Just Convenient ()	Convenient (✓)
Content of the Programme			
Selection of the topics	Appropriate (✓)	Not Appropriate ()	Just Appropriate ()
Adequacy of content	Good (✓)	Average ()	Satisfactory ()
Input, preparation and presentation of resource person	Excellent (✓)	Good ()	Satisfactory ()
Appropriacy of the used method	Excellent (✓)	Good ()	Satisfactory ()

3. Suggestions:

2. In What ways, the programme has benefitted you?

Programme was very informative I have learnt many new things.

3. Will you recommend this programme to other English Teachers? Why?

Yes, other teachers should also be benefited and equipped with the information provided in this programme.

4. Will you suggest any addition to the topics in the subsequent programme? Why?

more classes about learning outcomes should be there as it is still confusing for some teachers.

Thank You

Photo Gallery





Time Tables

Time table for 4th Eight Week Continuous Professional Development programme (2019-20) at RIE-32, Chandigarh w.e.t.
(17.07.2019 to 23.07.2019)

Days	09.00 - 10.50	10.50 - 11.20	11.20-12.20	12.20-01.50	01.50-3.00
17.07.2019 (Wednesday)	Registration/Director's address and 2005 NCF : Introduction VL	RTE :Behavioural changes in civil society ST	Break	Article : 15 outsider	Approaches to pedagogy and resources for language learners GCN
18.07.2019 (Thursday)	Cultural differences and language learners ST	Current policy trends affecting education of language learners ST	Break	Classroom language NP	School and classroom environment GCN
19.07.2019 (Friday)	New education policy pros and cones : Debate ST	Early childhood Programme and English language learners ST	Break	Planning the curriculum NP	Research and English language learners : Making a proposal GCN
20.07.2019 (Saturday)	Off				
21.07.2019 (Sunday)	Off				
22.07.2019 (Monday)	Review, Preparing Portfolio VL	Education through blogs and twitters SS	Break	Introduction to language lab AS	Approaches in pedagogy and resources GCN
23.07.2019 (Tuesday)	Introduction to library curriculum sites and resources PS	Education through blogs and twitters SS	Break	Motivation for effective teaching learning process JS	Technology rules classroom AS

V. S. J.
Director
Regional Institute of English
Chandigarh

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH
4TH CPD PROGRAMME 2019

TIME TABLE
 Date: 19/8/19-23/08/19
 Week II: Communicative Competency

Date	9:00 am-10:25 am 1 st Session	10:25 am-11:50 am 2 nd Session	11:50 am-12:10 pm	12:10 pm-1:35 pm 3 rd Session	1:35pm-3:00pm 4 th Session
Monday 19/8/19	Review of previous week: Reflections (ST)	Introduction to Communicative Competency (RA)	Break	Principles of Communicative Competency with special reference to grammatical competence (RA)	Socio-Cultural Competence: Cultural, Customs and expectations (ST)
Tuesday 20/8/19	Review of previous day work: Assignment 1 Meaning of Communicative Competency components and its importance (ST)	Strategic Competence: Knowledge skills and behavior (NP)		Verbal & Non- verbal competency (JS)	Verbal & Non- verbal competency (JS)
Wednesday 21/8/19	Presentation of Assignment 1 (ST)	Strategic Competence and Educators (NP)		Discourse Competency: Cohesion & Coherence (RK)	Discourse Competency: Cohesion & Coherence (RK)
Thursday 22/8/19	Presentations of Assignment continued: PowerPoints and videos (AK)	Sharing of PowerPoints and videos: Reflections (AK)		Linguistic Competency: n Rules, formality, politeness, directness (GCN)	Technology and Communication (AK)
Monday 26/8/19	Communicative Language Teaching Ideas for Classroom (ST)	Communicative Competency Games (ST)		Library: Completing of Portfolio (ST)	Linguistic Competency: n Rules, formality, politeness, directness (GCN)

Legend:
 RA: Prof. Rajneesh Arora(EFLU) (Guest Lecture)
 JS: Dr Jyoti Singh
 GCN: Dr Gopal Chandra Nayak
 ST: Ms Sarita Tewari
 NP: Ms Namrata Parmar
 RK: Ms Raviraj Kaur (Retd.) (Guest Lecture)
 AK: Amandeep Kaur

Dr Vandana Lunyal
 Course Director

Handwritten signature/initials

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH

4TH CPD PROGRAMME 2019

TIME TABLE

Date: 16/09/19-20/09/19

Week III: Listening & Speaking

Date	9:00 am-10:25 am 1 st Session	10:25 am-11:50 am 2 nd Session	11:50 am- 12:10 pm	12:10 pm-1:35 pm 3 rd Session	1:35pm-3:00pm 4 th Session
Monday 16/9/19	Reflections: Review of Previous Week (ST)	Using Songs, Poems, Jazz Charts for Teaching English (ST)	Break	Assignment 2: Developing Listening Speaking activities (ST)	Communication through Speech Acts: Asking Questions (GCN)
Tuesday 17/9/19	Review of previous day work: Importance of Listening Speaking as per CBSE guidelines (ST)	Introduction to Designing Listening Lessons: Activities (ST)		Sky Pronunciation Suite (AK)	Communication through Speech Acts: Greetings Directions (GCN)
Wednesday 18/9/19	Presentation of Assignment 1 (ST)	Designing: A Speaking Lesson (ST)		Sharing of Listening & Speaking Activities in Language Lab (AK)	Sharing of Listening & Speaking Activities in Language Lab (AK)
Thursday 19/9/19	Library	Using Storytelling for Listening & Speaking (JS)		Anytime Skills: Presentation (Ritesh)	Anytime Skills: Presentation (Ritesh)
Friday 20/9/19	Sky Pronunciation Suite (AK)	Using Storytelling for Listening & Speaking (JS)		Poetry Recitation (Raviraj kaur)	Poetry Recitation (Raviraj kaur)

Legend:

JS: Dr Jyoti Singh

GCN: Dr Gopal Chandra Nayak

ST: Ms Sarita Tewari

NP: Ms Namrata Parmar

AK: Amandeep Kaur

Dr Vandana Lunyal
Course Director

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH
4th CPD PROGRAMME 2019

TIME TABLE

Date: 21/10/19-25/10/19

Week IV: Technology in ESL Classroom

Date	9:00 am-10:25 am 1 st Session	10:25 am-11:50 am 2 nd Session	11:50 am-12:10 pm Break	12:10 pm-1:35 pm 3 rd Session	1:35pm-3:00pm 4 th Session
Monday 21/10/19	Introduction to ICT: ICT integration in ESL (JS)		Break	ICT integration in ESL (JS)	
Tuesday 22/10/19	Web Tools for ESL (JS)			Google Classroom/Edmodo (PM)	
Wednesday 23/10/19	Digital Story Telling (ST)			Practice	
Thursday 24/10/19	Google Docs (JS/AK)			Collaborative activity on Google Docs (VL)	
Friday 25/10/19	100 sites for ESL teachers/ OERS (JS)	Writing tools & strategies for ESL (SG)		Writing tools & strategies for ESL (SG)	Feedback

Legend:

VL: Dr. Vandana Lunyal
 JS: Dr. Jyoti Singh
 AK: Ms. Amandeep Kaur
 PM: Mr. Puneet Modgil
 SG: Ms. Sheenam Gautam

Director
 Regional Institute of English
 Sector-32C Chandigarh

Handwritten signature

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH

4th CPD PROGRAMME 2019

TIME TABLE

Date: 18/11/19-22/11/19

Week V: Reading for Meaning

Date	9:00 am-10:25 am 1 st Session	10:25 am-11:50 am 2 nd Session	11:50 am- 12:10 pm	12:10 pm-1:35 pm 3 rd Session	1:35pm-3:00pm 4 th Session
Monday 18/11/19	Review of Teaching through Technology	Planning a Lesson: Reading Strategies' (ST)	Break	Selecting Reading Passage (ST)	Language Lab: Reading Software (AK)
Tuesday 19/11/19	While Reading-Small Texts with Comprehension (VL)	Teaching Strategies (ST)		Teaching Strategies: Activities (ST)	Beginning Reading: Reading Pyramid (VL)
Wednesday 20/11/19	Extensive Reading: Strategies for Reading Variety of Text for Pleasure (NP)	Planning Reading (JS)		Teaching Vocabulary (VL)	Locating Planning Resources (JS)
Thursday 21/11/19	Assessment for Reading through Rubrics (JS)			Vocabulary Tasks: Using Synonyms, Antonyms appropriately and in context while reading (JS)	
Monday 22/11/19	Vocabulary Tasks: Refers to Dictionary to check Meanings, Spellings (JS)			Vocabulary Tasks: Inference Meaning of Unfamiliar words by reading them in the text (JS)	

Legend:
 VL: Dr. Vandana Lunyal;
 JS: Dr Jyoti Singh
 ST: Ms Sarita Tewari
 NP: Ms Namrata Parmar
 AK: Amandeep Kaur

V Lal
 Dr Vandana Lunyal
 Course Director

Week V

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH
4th CPD PROGRAMME 2019

TIME TABLE
 Date: 19/12/19-27/12/19
 Week VI: Teaching with the Learner in Mind

Date	9:00 am-10:25 am 1 st Session	10:25 am-11:50 am 2 nd Session	11:50 am- 12:10 pm	12:10 pm-1:35 pm 3 rd Session	1:35pm-3:00pm 4 th Session
19/12/19 (Thursday)	Google Slides Types via Sound (PM)	Using Pictures for Descriptive Writing (ST)	Break	Using AV Aids effectively (NP)	Using the classroom board effectively (GCN)
20/12/19 (Friday)	Using Pictures for Descriptive Writing (ST)	Using Pictures for Descriptive Writing (ST)		Using the Classroom board effectively (GCN)	Story Telling (JS)
23/12/19 (Monday)	SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND			SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND	
24/12/19 (Tuesday)	SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND			SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND	
26/12/19 (Wednesday)	SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND			SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND	
22/11/19					
27/12/19 (Thursday)	SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND			SARA DENNE BOLTON: TEACHING WITH THE LEARNER IN MIND	

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH
4TH CPD PROGRAMME 2019

TIME TABLE
Date: 20/01/2020-25/01/2020
Week VII: Writing

Date	9:00 am-10:25 am 1 st Session	10:25 am-11:50 am 2 nd Session	11:50 am-12:10 pm	12:10 pm-1:35 pm 3 rd Session	1:35 pm-3:00 pm 4 th Session
Monday 20/01/2020	Writing and New Media (Blogging for CPD-I) (AK)	Generating ideas & Brain Storming (Report Writing) (ST)		Organizing ideas Report Writing (ST)	Understanding the process of Writing (AD)
Tuesday 21/01/2020	Writing a Research Paper (GCN)	Material Development-I (ST)		Material Development-II (ST)	CV & Resume Writing (JS)
Wednesday 22/01/2020	Introduction to Freewriting (NP)	Writing and New Media (Blogging for CPD-II) (AK)		Writing and Task Types (AD)	Writing poems (Creative Writing) (MK)
Thursday 23/01/2020	Writing Research Paper (GCN)	Material Development-III (ST)		Material Development-IV (ST)	Official Letter (JS)
Friday 24/01/2020	Writing a Official Notices (NP)	New Media-I (AK)		Writing Lesson Plans (AD)	Story Writing (MK)

Legend:
 JS: Dr Jyoti Singh
 GCN: Dr Gopal Chandra Nayak
 ST: Ms Sarita Tewari
 NP: Ms Namrata Parmar
 MK: Monika Kumar
 AD: Aditi Das
 AK: Amandeep kaur

Dr Vandana Lunyal
Course Director

OFFICE OF THE REGIONAL INSTITUTE OF ENGLISH SECTOR-32-C, CHANDIGARH
4th CPD PROGRAMME 2019-20
TIME TABLE

Date: 24/02/20-28/02/20

Week-VIII: ASSESSMENT & EVALUATION

Date	9:00 am-10:25 am	10:25 am-11:50 am	11:50 am-12:10 pm	12:10 pm-1:35 pm	1:35 pm-3:00 pm
24/02/20 (Monday)	Designing Instructions and Assessment: Listening GCN	Designing Instructions and Assessment: Vocabulary AD	Break	Introduction to Assessment: Formative and Summative ST	Introduction to Assessment: Formative and Summative ST
25/02/20 (Tuesday)	Assessment Procedures: Survey of Formal & Informal Assessment Procedures ST	Assessment Procedures: Survey of Formal & Informal Assessment Procedures ST		Feedback in Language Teaching NP	Designing Instructions and Assessment: Speaking & Grammar GCN
26/02/20 (Wednesday)	Types of Language Tests and Types of Testing ST	Types of Language Tests and Types of Testing ST		Continuous Comprehensive Evaluation(CCE) NP	Designing Instructions and Assessment: Speaking & Grammar GCN
27/02/20 (Thursday)	Designing MCQs AD	Designing MCQs AD		Assessment and Learning Outcomes NP	Designing Instructions and Assessment: Reading GCN
28/02/20 (Friday)	Designing Instructions and Assessment: Written Expression AD	Designing Instructions and Assessment: Written Expression AD		Needs Analysis: Importance and Consolidation of CPD module VL	Valedictory

Legends:

VL: Dr Vandana Lunnyal
 GCN: Dr Gopal Chandra Nayak
 NP: Ms Namrata Parmar

AD: Dr Aditi Das
 ST: Ms Sarita Tewari

Note:

1. Participants and Resource Persons are requested to be on time for each session
2. Refreshments will be provided to the Resource Persons and Support Staff
3. Refreshments will be provided to the participants based on attendance taken at 9:30 am

Dr. Aditi Das
 In charge Week-VIII

Director
 RIE, Chd

Regional Institute of English
 Chandigarh Administration
 Sector-32 C, Chandigarh